

HOME OCCUPATION PERMIT APPLICATION

Provide All Information

Fill in All Blanks

Applicant: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Phone No: _____ Email: _____

Name of Business: _____

Description of Business: _____

Days & Hours of Operation: _____

Description of any Deliveries: _____

Description of Customer Visits: _____

Vehicles or Equipment stored at Home: _____

Area of the Home used for the Business: _____

A Home Occupation Permit allows for the operation of certain limited Commercial or Professional activities as an accessory use in conjunction with a single-family or multi-family dwelling unit, provided such activities are of a limited nature which will have no adverse effect on the neighborhood.

Prior to the start of any home occupation, a Home Occupation Permit shall be obtained from the City of Casa Grande Development Center. The Home Occupation Permit may only be granted upon finding that all the following conditions, as set forth in Chapter 17.60 of the Casa Grande City Ordinance, are met.

- A. Home occupations are permitted accessory uses in residential zones only so long as all the following conditions are observed:
1. Such occupation shall be conducted solely by resident occupants in their residence;
 2. No more than one (1) room or twenty-five percent (25%) of the gross area of one floor of the residence, whichever is less, shall be used for such purpose. Use of accessory buildings or garages for these purposes is prohibited;
 3. No use shall require internal or external alterations or involve construction features or the use of electrical or mechanical equipment that would change the fire rating of the structure or the fire district in which the structure is located;
 4. No home occupation shall cause an increase in the use of any one or more utilities (water, sewer, garbage, etc.) so that the combined total use for dwelling and home occupation purposes exceeds the average for residences in the neighborhood;
 5. There shall be no outside storage of any kind related to the home occupation;
 6. The use may increase vehicular traffic flow and parking by no more than one additional vehicle at a time;
 7. No use shall create noise, dust, vibration, smell, smoke, glare, electrical interference, fire hazard, or any other hazard or nuisance to any greater or more frequent extent than that usually experienced in an average residential occupancy in the district in question under normal circumstances wherein no home occupation exists;
 8. No home occupation shall be allowed to post any visible advertising or sign on the premises.
- B. Complaints by citizens or residents may be cause for termination of the home occupation.

City of Casa Grande, Planning & Development Dept., 510 E. Florence Blvd, Casa Grande, AZ 85122

Examples of qualifying uses:

The following are typical examples of uses which can be conducted within the limits of the restrictions established in this section and thereby qualify as home occupations. Uses which may qualify as "home occupations" are not limited to those named in this section (nor does the listing of a use in this section automatically qualify as a home occupation): accountant; architect; artist; attorney-at-law; author; consultant; dressmaking; individual stringed-instrument instruction; individual tutoring; insurance; millinery; preserving and home cooking; realtor.

Prohibited uses...

The following uses shall not be permitted as home occupations: automobile repair services, minor or major; barber shop; carpentry work; dance instruction; dental offices; medical offices; painting of vehicles, trailers or boats; photo developing; photo studios; private schools with organized classes; radio repair; television repair; upholstery.

Applicant Acknowledgement:

I have read the above provisions of the City of Casa Grande Code governing home occupations. I certify that my request complies with all of the requirements in said codes. I understand that the issuance of a Home Occupation Permit does not exempt me from complying with any other Federal, State, or Local requirements and is issued subject to such compliance.

A City of Casa Grande Business Tax Receipt (Business License) shall be obtained upon the issuance of a Home Occupation Permit.

Violations of any of the conditions of this permit shall constitute a violation of the City of Casa Grande Ordinances and may result in termination of this Home Occupation Permit. Complaints by citizens or residents of the surrounding area shall be cause for termination of this Home Occupation Permit.

I agree that City of Casa Grande staff may enter the subject property at any reasonable time to conduct a site inspection which may include taking photographs.

Home Occupation Permit fee is \$31.50 and is payable at time of application submittal.

Applicant Signature _____

Print Name _____

Date _____

City Intake: _____

Log-in date: _____ Intake

Staff: _____

Receipt #: _____ Assigned

Planner: _____

City Review: ☐ Approved ☐ Denied

Conditions of Approval or Reasons for Denial:

City Staff _____

Date _____

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