

**WATER SERVICE CONNECTION TO COPPER MOUNTAIN RANCH**

Contract/Utility Agreement #: _____ Water Account #: _____ Service Use Type: Single Family Dwelling: <input type="checkbox"/> New <input type="checkbox"/> Existing Multi Family Dwelling: <input type="checkbox"/> New <input type="checkbox"/> Existing <i>No. Units:</i> _____ Commercial: <input type="checkbox"/> New <input type="checkbox"/> Existing Industrial: <input type="checkbox"/> New <input type="checkbox"/> Existing Irrigation: <input type="checkbox"/> New <input type="checkbox"/> Existing Fire Protection: <input type="checkbox"/> New <input type="checkbox"/> Existing Other: _____ <input type="checkbox"/> New <input type="checkbox"/> Existing Connection Size: <input type="checkbox"/> Water Size: _____ <input type="checkbox"/> Type of Pipe: _____	Existing Vault: <input type="checkbox"/> Yes <input type="checkbox"/> No Meter Size: _____ Existing Tap: <input type="checkbox"/> Yes <input type="checkbox"/> No Estimated Water Demand Include flow rates and total daily demand expected from the new connection: _____ _____ _____ Provide anticipated timelines for construction and activation of the connection: Expected Start Date: _____ Completion Date: _____ Permit Expiration: Permit expires 6 months after issuance, if work has not commenced or been completed.
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JOB LOCATION: _____**APPLICANT/OWNER INFORMATION:**Name: _____
Address: _____ City: _____ State: _____ Zip Code _____
Phone Number: _____ Email: _____**CONTRACTOR PERFORMING WORK:**Name: _____
Address: _____ City: _____ State: _____ Zip Code _____
Phone Number: _____ Email: _____
Master Plumber: _____ Contractor's License No: _____

I certify and agree as follows that I am authorized to make this application, that the information is correct, that I will comply with all the regulations of the City of Casa Grande which are applicable hereto, that I will perform no work on the above property not specifically described herein. I am aware of the depth of the main line and have computed and found adequate the hydraulic gradient between the house connection and the public service level and agree to physically check both prior to installing the plumbing house connection.

Master Plumber's Signature _____

Date _____

I hereby authorize the master plumber named on this application to obtain this permit for the connection stated. I understand that the connection permitted must be made by the master plumber and inspected by the Public Works Department prior to the use of the public facilities. I hereby authorize officials of the City of Casa Grande have the right to enter onto my property for the purpose of inspecting the connection permitted and posting notices. The plumber has assured me that the hydraulic gradient from the public service to my dwelling is adequate for the service I require and that he will physically check the connection at the property line and the house prior to installing any part of the plumbing house connection.

Owner's Signature _____

Date _____

Applicants may receive clarification regarding the specific steps included in processing this application as well as information regarding any code or regulation, by contacting Development Center Engineering: 520-421-8630. **Upon Completion, please send application and submittal items to:** permitscasagrande@gmail.com



Submittal Material Checklist:

Engineering Plans:

- | Y | N | |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Site Plan illustrating the location of the water main, proposed connection point, and meter. |
| <input type="checkbox"/> | <input type="checkbox"/> | Plumbing & Piping Diagrams: Details of how the applicant plans to connect to the existing system. |
| <input type="checkbox"/> | <input type="checkbox"/> | Water Meter Size and Specifications: Proposed meter size based on demand, including specs (e.g., 5/8", 3/4", or larger). |
| <input type="checkbox"/> | <input type="checkbox"/> | Backflow Prevention Devices: Provide details on backflow prevention equipment and location. |
| <input type="checkbox"/> | <input type="checkbox"/> | Engineer's Seal: A licensed engineer's stamp and signature if engineering work is required. |

Utility Relocation or Extension (if applicable):

- | Y | N | |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Utility Relocation Plans: Details on any utilities that will need to be relocated or modified for the connection. |
| <input type="checkbox"/> | <input type="checkbox"/> | Water Main Extensions: If the connection requires an extension of the city's water main, provide detailed engineering drawings and specifications. |

Technical Requirements:

- | Y | N | |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Water Quality Standards: Ensure the proposed connection complies with the city's water quality standards. |
| <input type="checkbox"/> | <input type="checkbox"/> | Pressure Requirements: Minimum and maximum water pressure at the connection point. |
| <input type="checkbox"/> | <input type="checkbox"/> | Hydraulic Calculations: Demonstration that the city's existing infrastructure can handle the additional water demand. |
| <input type="checkbox"/> | <input type="checkbox"/> | Impact on the Water Distribution System: Analysis showing that the connection will not negatively affect water pressure or supply to surrounding properties. |
| <input type="checkbox"/> | <input type="checkbox"/> | Fire Flow Requirements: If applicable, provide details of any fire flow requirements and how they will be met. |

Insurance & Bonding:

- | Y | N | |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Proof of insurance and bonding, if applicable. |

Outside permitting:

- | Y | N | |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Has a Right-of-Way permit been obtained with the appropriate agency if needed?
<i>(If the appropriate outside permits have not been obtained prior to construction, Copper Mountain Ranch Water company shall void any approved connection permits)</i> |

- | Y | N | |
|--------------------------|--------------------------|---------------------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <u>Application Review Fees</u> |

If you checked NO on a submittal Item, please list and provide explanation or reasoning for the exclusion.

For Internal Use Only:

Permit No: _____

User Connection Charge:

Water: \$ _____ Sewer: \$ _____

Capital Connection Charge:

Water: \$ _____ Sewer: \$ _____

Inspection Fee: \$ _____

Application Fee: \$ _____

Other Fees: \$ _____

Total: \$ _____

**Over-All Review Time-Frames for Engineering Permits^{1,7,8}**

Permit Classification	Administrative Completeness Review (CR) of Initial Submittal ²	Review of Initial Submittal and Staff Decision to Approve or Issue a Review Letter ^{4,8}	CR Review of Re-Submittal	Review of Resubmittal ^{5,7,8} and Staff Decision to Approve/Deny	Over-All Review Timeframe ^{6,7,8}
WATER SERVICE CONNECTION TO COPPER MOUNTAIN RANCH (E17)	2	10	2	10	24

¹All times are maximum timeframes in business days (Mon-Fri.; excluding City Holidays). Shorter review times will be accomplished where possible.

²Completeness Review timeframes are calculated from date of application submittal to date of acceptance or rejection of the application as administratively complete.

³Substantive Review timeframes are calculated from date of acceptance of application for Substantive Review, or upon receipt of re- submittal of revised plans/reports, to the date of issuance of a comprehensive review letter, or final administrative decision.

⁴ Review of initial submittal limited to determination of compliance with ordinances, codes, regulations or policy relevant to the specific permit or project application. The review comments on the initial submittal may be amended to address code/policy requirements that City staff failed to include in the 1st comprehensive review document.

⁵ Review of resubmittal shall be limited to:

- Addressing 1st review comments that the applicant failed to adequately address in their resubmittal; or
- Addressing new review issues arising from modifications the applicant has made to the design and/or technical reports. In this case the City may issue an additional review letter addressing the new design.

⁶Over-All Review timeframe is the sum of the Completeness, Initial & Resubmittal Substantive Review timeframes.

⁷ If an applicant requests significant changes, alterations, additions or amendments to an application that are not in response to the request for corrections, the City may make **one additional comprehensive written request for corrections (i.e., review of 2nd resubmittal)**. Said additional request for correction shall not exceed 50% of the Substantive Review time frame for the specific type of permit.

⁸The Substantive Review timeframe and the Overall Review timeframe may be extended by mutual consent of the applicant and the City. Said extension shall not exceed 50% of the Over-All timeframe.

⁹Indicates that the Project will require a public hearing and Board/Commission and/or City Council approval. For these Projects the Substantive Review period ends when staff schedules the application for the public hearing and Board/Commission/City Council action.

In accordance with the Regulatory Bill of Rights (ARS 9-835) the City of Casa Grande will typically make an administrative decision on each permit application after one (1) comprehensive staff review. However, from time to time a 2nd review is necessary to resolve code/policy compliance issues associated with a permit. In accordance with ARS 9-835.I., by mutual agreement, the applicant and the City may engage in a 2nd review of an application as long as said 2nd review does not exceed the over-all time frame by 50%. The specific 1st and 2nd and over-all review timeframes for this application are provided above. Applicants may sign below, consenting to a 2nd review if necessary, within the stated prescribed timeframe. Your consent is not required at time of application submittal. Applicants who do not sign below will be contacted by City staff if a 2nd review is determined to be necessary prior to making an administrative decision on this application. Applications denied after the completion of the review cycle are eligible for re-application to address the code/policy deficiencies which were the basis for the application denial with the payment of a fee equal to 25% of original application fee amount. Said re-application shall occur within 90 days of the application denial.

I hereby consent to an extension of the stated Substantive Review timeframe for a maximum of _____ additional days.

Applicant _____

Agreed to by City _____

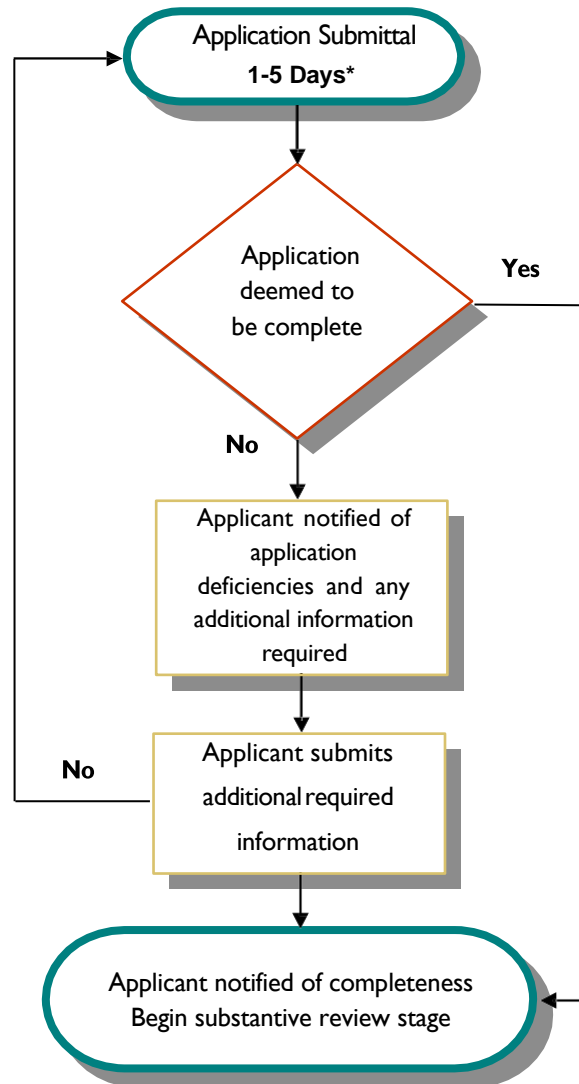
A. In any written communication between a city or town and a person, the city or town shall provide the name, telephone number and email address of the employee who is authorized and able to provide information about the communication if the communication does any of the following:

- Demands payment of a tax, fee, penalty, fine or assessment.
- Denies an application for a permit or license that is issued by the city or town.
- Requests corrections, revisions or additional information or materials needed for approval of any application for a permit, license or other authorization that is issued by the city or town.

B. An employee who is authorized and able to provide information about any communication that is described in subsection A of this section shall reply within five business days after the city or town receives that communication.



Administrative Completeness Review Process



All timeframes are listed as business days



Substantive Review Process

