



City of Casa Grande

W/W Treatment Plant Operator

GENERAL PURPOSE: Under general supervision, performs a variety of routine and skilled work in the operation of a Wastewater (W/W) treatment plant and related equipment.

PRIMARY DUTIES AND RESPONSIBILITIES:

*The following duties **ARE NOT** intended to serve as a comprehensive list of all duties performed by all employees in this classification, only a representative summary of the primary duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.*

- Operates pumps and W/W treatment equipment.
- Monitors, regulates and maintains system flow of W/W from collection systems and lift stations.
- Inspects and cleans W/W collection system and components; collects water samples and performs tests as required
- Reads gauges and maintains operating logs according to schedules.
- Services pumps and motors, and maintains and repairs pumps, motors, valves, timers, clocks, meters, and other plant mechanical equipment.
- Completes daily inspection and log sheets for treatment plant operation.
- Assists and coordinates with laboratory staff sample collection and analysis.
- Assists with service calls, bluestake requests, lift station inspections, manhole inspections, and completion of associated records.
- Performs general building and grounds maintenance at the plant site and lift stations.
- Investigates complaints.
- Monitors industrial users discharge and pre-treatment.
- Performs other duties as assigned or required.

SUPERVISION EXERCISED: Schedules, directs and evaluates staff as assigned.

JOB DESCRIPTION
8805 WW Treatment Plant Operator.doc

MINIMUM QUALIFICATIONS:

Education and Experience:

High School diploma or GED equivalent, and three (3) years W/W experience.

Necessary Knowledge, Skills and Abilities:

- Knowledge of City policies and procedures.
- Knowledge of the principles and processes of W/W collection and treatment.
- Knowledge of the functions and servicing requirements of W/W plant machinery and equipment and collection systems.

- Skill in performing a variety of W/W treatment plant operation activities.
- Skill in reading and interpreting gauges and recording devices.
- Skill in reading technical documents and schematics.
- Skill in performing and interpreting basic laboratory tests.
- Skill in keeping records and writing reports.
- Skill in following and effectively communicating verbal and written instructions.

Special Requirements: Possession of a Valid Arizona Commercial Drivers License; Grade 2 Wastewater Treatment Plant Operator's certification, and Grade 2 collections and distribution certifications from the Arizona Department of Environmental Quality.

Physical Demands / Work Environment: Work is performed outdoors and W/W facilities.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as needed.