



City of Casa Grande

Senior Maintenance Worker - Facilities

GENERAL PURPOSE: Under general supervision, performs journey level skilled and semiskilled general labor for the maintenance, construction, repair and upkeep of roadways, concrete, curbing, parks, recreation fields, municipal facilities, buildings, equipment, and landscape areas.

PRIMARY DUTIES AND RESPONSIBILITIES:

*The following duties **ARE NOT** intended to serve as a comprehensive list of all duties performed by all employees in this classification, only a representative summary of the primary duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.*

- Performs the more difficult and responsible tasks assigned to employees in the maintenance, construction, repair and upkeep of roadways, concrete, curbing, parks, recreation fields, municipal facilities, buildings, equipment, and landscape areas; works independently with little, or no immediate supervision, and makes proper decisions using sound judgment;.
- Operates a variety of trucks and equipment in accordance with all safety regulations and procedures.
- Performs skilled and semiskilled construction, carpentry, building maintenance and manual labor work.
- Troubleshoots minor maintenance problems involving electrical, structural, plumbing, and HVAC equipment repair or replacement.
- Assists in the construction, maintenance and repair of roadways, structures and structural components, work areas and facilities.
- Performs routine building and roadway maintenance and custodial duties; picks up debris, paints facilities, structures and equipment, and makes minor maintenance repairs.
- Picks up and delivers materials as directed; assists with landfill, recycling, sewer, drainage and wastewater operations.
- Installs and maintains turf, trees, shrubs and other landscaping materials.
- Inspects, cleans and performs routine maintenance work on trucks and equipment; identifies and reports mechanical problems requiring additional repair.
- Completes required daily logs and reports.
- May assist in providing training and direction to new employees.

JOB DESCRIPTION

8504 Senior Maintenance Worker - Facilities.doc - Facilities

- Duties will vary according to job assignment.
- Performs other duties as assigned or required.

SUPERVISION EXERCISED: None.

MINIMUM QUALIFICATIONS:

Education and Experience:

High School diploma or GED equivalent, and two (2) year's commercial vehicle and equipment operations experience, including one (1) year's work experience with the City.

Necessary Knowledge, Skills and Abilities:

- Knowledge of City policies and procedures.
- Knowledge of equipment maintenance and repair methods and materials.
- Knowledge of safety standards and practices.
- Knowledge of traffic laws and rules involved in vehicle and equipment operation.

- Skill in safe and efficient operation of equipment according to standard operating and safety procedures.
- Skill in reading and interpreting maps, technical specifications, blueprints, assembly instructions, and operations manuals.
- Skill in following and effectively communicating verbal and written instructions.

Special Requirements: Possession of a valid Arizona Commercial Driver's License; special technical certifications may be required for some work assignments.

Physical Demands / Work Environment: Work is performed outdoors and in Parks and Public Works facilities.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as needed.