



City of Casa Grande

## Firefighter

**GENERAL PURPOSE:** Under close supervision, performs fire fighting, rescue, and emergency medical duties as required to control emergency incidents, and protect the lives and property of the City residents.

### **PRIMARY DUTIES AND RESPONSIBILITIES:**

*The following duties **ARE NOT** intended to serve as a comprehensive list of all duties performed by all employees in this classification, only a representative summary of the primary duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.*

- Responds to emergencies and non-emergency calls for service, and performs fire suppression, rescue, and emergency medical duties as required; determines the proper course of action and follows orders under stressful conditions.
- Mitigates hazards, emergency situations and hazardous materials incidents.
- Operates emergency, fire, rescue, medical and life saving tools and equipment; assists and coordinates with law enforcement personnel and other responders as required.
- Inspects and maintains Fire Department facilities, equipment and supplies; cleans, repairs and returns equipment to service after use.
- Assists in the maintenance of required departmental and emergency response records.
- Performs preventive maintenance of vehicles and equipment.
- Inspects and maintains personal protective equipment and assures that all equipment is in a state of readiness and available for immediate use.
- Assists with inspection of buildings for fire hazards and compliance with fire prevention ordinances; may assist with fire investigations.
- Assists with emergency medical and fire training for volunteers; participates in public education, prevention and safety activities.
- Performs other duties as assigned or required.

**SUPERVISION EXERCISED:** None.

**JOB DESCRIPTION**  
**Firefighter.doc**

**MINIMUM QUALIFICATIONS:**

**Education and Experience:**

High School diploma or GED equivalent, and one (1) year of firefighting experience.

**Necessary Knowledge, Skills and Abilities:**

- Knowledge of Fire Department general orders, guidelines, policies and procedures.
- Knowledge of firefighting and emergency services techniques and procedures, and related safety issues.
- Knowledge of City's geography; the location of all streets, sites and building locations; and the hazards of these facilities, to assure that firefighting activities are accomplished in a fast, effective and safe manner.
  
- Skill and dexterity in providing firefighting, rescue, and emergency medical services under emergency conditions.
- Skill in following orders under stressful conditions.
- Skill in recognizing the design, construction, utilization and contents of buildings in order to apply appropriate standard firefighting techniques.
- Skill in assessing emergency medical patient needs, and providing emergency medical care.
- Skill in performing maintenance and repair of firefighting vehicles, facilities and equipment.
- Skill in following and effectively communicating verbal and written instructions.

**Special Requirements:** Must be at least 18 years of age at the time of hire; Certified as a State of Arizona Firefighter 1&2, and Emergency Medical Technician or Paramedic; must maintain a level of physical fitness to meet Fire Department standards, and a valid Arizona Drivers License. Must complete probationary period and Emergency Driving Course to operate equipment under one ton.

**Physical Demands / Work Environment:** Work is performed outdoors and indoors at emergency incident sites, and in fire station facilities.

*The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as needed.*