

MINUTES OF THE REGULAR MEETING OF THE CASA GRANDE MUNICIPAL AIRPORT ADVISORY BOARD OF THE CITY OF CASA GRANDE HELD JANUARY 27, 2016 IN THE PUBLIC SAFETY FACILITY, COMMUNITY CONFERENCE ROOM 122, 373 E. VAL VISTA BOULEVARD, CASA GRANDE, ARIZONA, AT THE HOUR OF 6:00 P.M.

MEMBERS PRESENT:     Richard Calcaterra     Co Chairman  
                          Donald Domeyer     Member  
                          David Goss         Chairman  
                          Lindsey Goss     Member  
                          Brad Sharp        Member

MEMBERS ABSENT:     None

OTHERS PRESENT:     Richard Wilkie     Airport Manager  
                          Kevin Louis        Director of Public Works  
                          Mark Graffius     Assistant City Attorney

#### **A. CALL TO ORDER**

Chairman Goss called the meeting to order at 6:00 PM.

#### **B. ROLL CALL**

Chairman David Goss noted all the board members were in attendance.

#### **C. APPROVAL OF MINUTES**

Chairman Goss entertained a motion to approve the minutes of the October 27, 2015 meeting. Member Domeyer requested clarification of the comments offered by the Assistant City Attorney Mark Graffius regarding Reports By The Board and discussion on page 3 of the October minutes. Assistant City Attorney Graffius explained when a report is given the individual will state/report the item and there is no further discussion on the item. If the reported item requires board action or discussion it may be placed on a future agenda under Business. Assistant Attorney Graffius added before the agenda has been prepared the board may request items to be placed on the agenda for the next meeting. Co Chairman Calcaterra motioned to approve the October minutes and Member Goss seconded the motion, the vote carried unanimously.

#### **D. PRESENTATIONS**

There were no presentations.

#### **E. OLD BUSINESS**

There was no old business.

#### **F. NEW BUSINESS**

There was no old business.

## **G. REPORT BY MANAGER**

Chairman Goss reminded the board and audience the reports are not open to discussion or comment at this time.

### **G.1 Status of Proposal to Establish a Parachute Landing Area on Airport**

Airport Manager Wilkie reported City staff received a copy of a formal complaint the sky dive operation filed with the Federal Aviation Administration (FAA) regarding establishing a parachute landing zone at the airport. City staff will continue to provide an update to the board at future meetings.

### **G.2 Financial Report**

Manager Wilkie provided an overview of the financial report highlighting major revenues and expenses. Manager Wilkie said while the airport is trending in the positive, the report does not reflect hangar debt and all airport expenditures.

Manager Wilkie went on to report Ak-Chin is the largest competitor to the airport when pricing fuel. Manager Wilkie explained Ak-Chin does not have all the overhead and operational costs as the airport which allows Ak-Chin to maintain low fuel rates. In mid-December Manager Wilkie dropped the airport fuel rates to the existing Ak-Chin fuel rate and Ak-Chin then dropped their rate an additional sixteen cents. Manager Wilkie said he plans to keep the fuel rates at a competitive level with the surrounding area. The financial report referenced can be found with the meeting minutes.

### **G.3 Projects**

Manager Wilkie reported the bid packet for the reconstruction project of taxiway Echo will be advertised in the near future.

Manager Wilkie reported six contractors submitted a Statement of Qualifications (SOQ) for the design of the helicopter ramp located at the Air Evac building. The project will include paving the area and moving the location of the medical helicopter from in front of the private hangars to a safer location, which will provide additional ramp space. City Council should receive a recommendation for selection within a month.

Manager Wilkie reported the final draft of the Wildlife Hazard Assessment has been completed. The assessment was funded by an FAA grant to ADOT. The assessment was conducted over a twelve month period beginning in November 2014 and completed October 2015. The assessment which included strategies to implement to reduce the possibility of bird strikes was reviewed by Manager Wilkie, submitted to ADOT for review and comment and then goes to the FAA for review and acceptance.

## H. PUBLIC COMMENTS

Chairman Goss called for public comments and reminded the audience each speaker may address the board once and to limit comments to three minutes.

Dr. Carter Metcalf, 943 E Kortsen Road, #14 offered comments regarding fuel pricing. Manager Wilkie did not have the information readily available for Dr. Metcalf and offered to leave the information with the airport staff for Dr. Metcalf to review at his convenience.

## I. REPORTS BY BOARD MEMBERS

Member Domeyer requested additional information on the helicopter ramp project. Manager Wilkie offered to provide Member Doymeyer the requested information after the board meeting. Member Doymeyer went on to request additional fuel pricing information from Manager Wilkie.

Member Sharp reported he and Manager Wilkie have discussed an area for the airport discussion group to meet and requested the item placed on the agenda for the next board meeting.

## J. ADJOURNMENT

Chairman Goss entertained a motion to adjourn the meeting, Member Doymeyer motioned to adjourn, Member Goss seconded the motion and the vote carried unanimously. The meeting adjourned at approximately 6:17 p.m.

Submitted by Christine Perez, Recording Secretary to the Municipal Airport Authority of the City of Casa Grande, to the City Council, subject to the Airport Advisory Board's approval.

Approved this 23<sup>rd</sup> day of February by the Municipal Airport Advisory Board of the City of Casa Grande.

ATTEST:



Chairman of the Municipal Airport Advisory Board of the City of Casa Grande