



City of Casa Grande, Planning & Development Dept., 510 E. Florence Blvd, Casa Grande, AZ 85122

Incomplete applications will not be accepted.

CITY INTAKE:

Date Accepted & Logged In: _____ Intake Staff: _____

Fee Receipt # _____ Assigned Planner: _____

Planner Approval for Submittal: _____



ZONING VERIFICATION/ZONING COMPLIANCE Request Information

OVERVIEW

<p>HELPFUL HINTS</p> <ul style="list-style-type: none"> ▪ Use the application form provided. ▪ Make sure the property is located in the City of Casa Grande city limits prior to requesting a letter. ▪ Make sure to include payment with your submittal. 	<p>What is a Zoning Verification Letter?</p> <p>A zoning verification letter is a document provided by the City to verify the current zoning of a site along with an indication of whether the current use is permitted.</p> <p>What type of information is provided in a Zoning Verification Letter?</p> <p>The zoning verification letter provided will contain the following information:</p> <ul style="list-style-type: none"> ▪ Current zoning and use (s) of the property (ies). ▪ A determination as to whether the current use is: <ol style="list-style-type: none"> 1. <i>Permitted</i> 2. <i>Illegal/non-permitted</i> 3. <i>Legal non-conforming</i> <p>The zoning verification letter is provided in a standard format approved by the City of Casa Grande.</p> <p>How do I obtain a Zoning Verification Letter?</p> <p>Complete the form above and submit with the required application fee of \$70 + 5% per parcel #.</p>	<p>What is a Zoning Compliance Letter?</p> <p>A zoning Compliance Letter is a document provided by the City that covers the information provided in a zoning verification letter, as well as any information confirming whether or not the site and or buildings on the property (ies) are in compliance with all City codes and standards. <u>The Zoning compliance letter also includes a site inspection to verify code compliance.</u></p> <p>What type of information is provided in a Zoning Compliance Letter?</p> <p>The Zoning Compliance Letter will contain the following information:</p> <ul style="list-style-type: none"> ▪ Current zoning and use (s) of the property (ies). ▪ A determination as to whether the current use is: <ol style="list-style-type: none"> 1. <i>Permitted</i> 2. <i>Illegal/non-permitted</i> 3. <i>Legal non-conforming</i> ▪ Compliance with the following City code standards: <ul style="list-style-type: none"> ✓ <i>Parking</i> ✓ <i>Setbacks</i> ✓ <i>Landscaping</i> ✓ <i>Lighting</i> ✓ <i>Signage</i> ▪ Current zoning code violations (if any) <p>The Zoning Compliance Letter is provided in a standard format approved by the City of Casa Grande. We will, however, accept supplemental letters providing information on the project that will allow staff to conduct a more extensive study.</p> <p>How do I obtain a Zoning Compliance Letter?</p> <p>Complete the form above and submit with the required application fee of \$305 + 5% per parcel #.</p>
<p>Submit to: City of Casa Grande Planning & Development Dept. 510 E. Florence Blvd. Casa Grande, AZ 85122</p>		
<p>For more information Contact: Keith Newman, City Planner Phone: 520-421-8630 Email: knewman@casagrandeaz.gov</p> <p>** Total process time is a maximum timeframe in business days (Mon-Fri.; excluding City Holidays). Shorter review times will be accomplished where possible.</p>		