



# Volunteer Services Center Newsletter



Summer 2014  
Volume 9 Issue 3

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## Events of Interest:

- Volunteer monthly meetings are usually held the 4<sup>th</sup> Tues. from 6-8 p.m.
- Casa Grande Union High School District's first day of school August 5<sup>th</sup>.
- Viva Grande - Saturday, September 27<sup>th</sup> from 5:30 to 9:30 at the Paul Mason Sportsplex.
- Silent Witness Anti-Crime Night - Friday, October 3<sup>rd</sup> at Carr McNatt Park.



## Volunteer Meeting Minutes

Following are minutes from recent monthly meetings of the P.D. Volunteers:

The rescheduled May monthly meeting was held on June 3<sup>rd</sup> at the P.D. Volunteer Coordinator Wendy Lloyd welcomed volunteers and noted that the meeting will be short without any training. Items discussed included:

- **Vehicles** - When using volunteer vehicles in the hot weather (April-October) and the vehicle is parked with the engine running for a period of time such as during traffic control activities make sure to "pop" the hood to allow the engine to cool down. Also do not forget to fill the vehicle with gas when you are done and there is less than a ½ tank. There will be a training session on vehicle usage this fall but until then experienced vehicle operators should show new operators how to refuel the vehicles. Be sure to full out the vehicle check list and note any problems with the vehicle.
- **Chain-of-Command** - Volunteers make sure you follow the chain-of-command. Wendy is our point of contact and she reports to Sergeant Alanis and Captain Parrow, who is in charge of the Patrol Division.

Personnel changes are still occurring within the P.D. but she hopes to have an organizational chart to pass out in August.

### • COP Items:

1. Experienced COPs Jim Hardin, Robert Otto, George Richards and Nick Odom are available to train new COPs.
2. When patrolling, remember you are the eyes and ears ONLY and not an officer. Do not attempt to pull people over you observe breaking a law. If you note a problem call dispatch and report it - use the radio unless busy and if busy

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Wendy Lloyd  
Volunteer Coordinator  
421-8711 ext. 6140  
Wlloyd@casagrandeaz.gov  
Allan Rockne  
Newsletter Editor  
836-5148  
arockne@cox.net  
PD Volunteer Web Site:  
<http://www.casagrandeaz.gov/web/guest/volunteers>

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use the phone.

3. Due to an increase in activity, extra day COP patrols are needed. If you are on patrol and hear that an accident has occurred you are to go immediately to the location and offer assistance.
  4. When patrolling City parks after curfew (10:00 p.m. for 12 and under) and you observe a youth that looks to be 12 or younger call it in to dispatch.
  5. When patrolling after midnight there should be two COPs in the vehicle.
  6. Transporting non-volunteer passengers in a volunteer vehicle - only if asked by an officer and then you should have two volunteers in the vehicle and record the mileage.
  7. If you see an animal (or child) in a locked car call and report it to dispatch. If an animal they will contact Animal Control. Animal Control's regular hours are 7 a.m. to 5 p.m. Monday-Friday but have some one on-call during the weekend.
  8. A 6-page "Public Safety Communications, Geography" handout was passed out to COPs. It contains the latest information on the addresses of important locations, parks, apartments, schools, bars and city facilities. See Wendy if you would like a copy.
- **ID Badges** - It is important that you wear your ID badge when on volunteer duty. Shirts are not as important at the P.D. but if you are going out in the public they are needed as well.

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The June meeting of P.D. Volunteers was held on June 24<sup>th</sup> at the P.D. Volunteer Coordinator Wendy Lloyd welcomed those in attendance and noted that this would be a short general meeting with a vehicle training session to follow. She thanked the volunteers for putting their time in during these hot summer months. Items dis-

cussed included the following:

- **Job Descriptions** - Job descriptions used to record volunteer time have been reduced to simplify the monthly printout for management. For example - COP will include Call Outs and CRU and SPP meetings will be recorded as just Meetings
- **Shoes** - Volunteers working in the P.D. building may wear open toed shoes but for any activities outside the building closed toe shoes are required.
- **Vacation House Watch** - The form used to record this activity was discussed and a copy passed around. The form was developed by George Richards and he will see that copies are available in the forms box and entered on the computer for future use.
- **Emergency Callout List** - It is being updated. Those in attendance verified the hours they were available. Wendy is looking for more to be placed on the list. If interested contact her.
- **Volunteer Shirts** - If you need a volunteer shirt contact Wendy. She noted that Senior Phone Patrol volunteers are not required to wear a shirt.
- **ID Badges** - Don't leave your ID badge on the vehicle dash or any other location in direct sun light during these hot summer months. They are plastic and will warp.
- **Vehicle Equipment** - Volunteer vehicles should have two vests per vehicle. New vests will be ordered soon. Also a problem with flares was noted - make sure the flares in the vehicles are not expired.
- **1<sup>st</sup> Aid Training** - Hope to have a 1<sup>st</sup> Aid training session the end of July or early August. COPs and CRUs need this training and other volunteers are welcome to take it. If you have a current certification give Wendy a copy.

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COPs were asked to meet in the back parking lot to receive training by Jim Hardin and Robert Otto in the proper way to park the volunteer scene. vehicle when responding to a traffic accident or crime Wendy noted that volunteer vehicle should be parked a block away as to not obstruct the area and, at night, not blind the officer with the head lights. If an officer does not come over to the volunteer when they arrive on scene let her know.

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## Wendy's Notes

**W**henever you have a change in your address, phone numbers, or email address please let me know so the data base can be revised.

**P**lease see me if you are interested in working in any of the following areas:

- Animal Control and City Court need volunteer help.
- The Graffiti Abatement Program is looking for someone to supervise a graffiti abatement crew consisting of 2-4 adult probationers. It would be the volunteer's (crew supervisor) choice of how many people they are comfortable with on their crew.

**V**olunteers this is your newsletter. If you have material that you feel would be of benefit to other volunteers please provide it to me for the next edition.



## Summer Survival



**T**he hottest months of 2014 are upon us and with them come significant considerations. Anyone that has spent a summer here knows that the number one safety rule for surviving the heat is hydrate.

Hydration is important! Year after year, too many heat related injuries and deaths prove this to be true. You have to remember to do it, even if you don't want to.

Remember that if you wait to drink when you're thirsty, it's too late. Also, this is kind of like the drop down oxygen mask on the airliner. Make sure you take care of your hydration needs first, and then help others. That might be your volunteer partner or it might mean a citizen you happen to meet in the field.

The better part of wisdom is to take the time to refresh your training skills on the indicators of heat related illness. Knowledge is half the way to survival and here's the ones to know so that when you need the other half to make it all the way to survival— which is action – you'll be ready to go.

- HEAT CRAMPS
- HEAT EXHAUSTION
- HEAT SYNCOPE
- HEAT STROKE

A link to the CDC website on symptoms and first aid can be found at:

<http://www.cdc.gov/niosh/topics/>

Remember these things, talk about these things, plan for these things - and you can be ready to face the challenges that our Arizona summers bring. Time spent being concerned about this important issue now will save you from reactionary panic later. Take care of yourself, and Have a great summer!



Our volunteer organization can only be effective if we have citizens who are willing to step-up and volunteer their services for the betterment of the Department and the City of Casa Grande. The following volunteers have recently joined. We welcome them to the Casa Grande Police Department Volunteer Services Center:

**Rachel Gamez, Kyle Giesen, Bryant Harmon, William Hoogendoorn, Yareli Jimenez, Lilia Lazcano Romero, Carlos Lopez Tapice, Mitchelle McGuckin, Trenton Pride, Renee Romeo, Kathryn Schmidbauer, Shirley Schnoering, Gregory Scott, Patricia Scott, and Lorena Viezcas.**



The following volunteers celebrate their birthday in June, July, August and September. Each one is wished a "Very Happy Birthday" and a heartfelt thanks for their volunteer efforts throughout the year.

**June**

**James Hardin, Davetta McBride, June Nielsen, Kathryn Putman, Joe Robbesom, Laurie Standridge, and Dee Wilhelm.**

**July**

**Toni Cantrell, Kathleen Eimmermann, Robert Fallis, Patricia Kelly, Judy Keppler, Larry Martin, James McBride, Dan McDougal, Paul Ricks, Allan Rockne, Keith Rogers, and Walter Storrs III.**

**August**

**Mark Dorman, Gary Erickson, Jean Erickson, Bill Findley, George Richards and Ellen Routery.**

**September**

**Carol Brost, Sergio Canales, Rita Haeefe, Janice Mellen, Deborah Murphy, Kathryn Schmidbauer, and Verna Sheppard.**

*(If we have missed your birthday,  
please let Wendy know so we can update the data base)*