



Date: _____

City of Casa Grande, Planning & Development Dept., 510 E. Florence Blvd, Casa Grande, AZ 85122

PLANNER / ENGINEER MEETING REQUEST FORM

(Electronic Version Available at: www.casagrandeaz.gov/web/guest/devforms)

1. **WHO ARE YOU REQUESTING TO MEET WITH?** **Planner** **Engineer**

2. **SITE INFORMATION:**

Provide one or both of the following:

Site Address _____

Assessor Parcel #(s) _____

Please use a separate request form if you have multiple, non-contiguous sites to discuss.

What is the current or most recent use of the site? _____

3. **CONTACT INFORMATION:**

Name _____

Address _____ City _____ State _____ Zip Code _____

Phone _____ Email Address _____

Check the box next to how you prefer to be contacted.

4. **PROPOSED REQUEST:**

Please describe below what you are proposing on the site, including any questions or what you want to discuss. Use the backside of form if more room is needed. Please be specific as possible (Example: "I want to extend the north wall of my mechanic shop to construct an approximate 2,000 sq. ft. addition")

5. **TODAY'S DATE:** _____

PLEASE SUBMIT FORM TO PLANNING & DEVELOPMENT DEPARTMENT

- **BY EMAIL:** MPODOLAK@CASAGRANDEAZ.GOV (for a Planner)
ANAWD@CASAGRANDEAZ.GOV (for an Engineer)
(Send to either email address if uncertain whether to meet with a planner or an engineer).
- **Or BY FAX:** 520-421-8638

Meeting requests get assigned to the Planner/Engineer whose area covers the site location. You will be contacted within two-business days of submitting this form, and a meeting will be scheduled within one week. To best accommodate your request, the Planner/Engineer might require additional information prior to the meeting.