



City of Casa Grande, Planning & Development Dept., 510 E. Florence Blvd, Casa Grande, AZ 85122

COPPER MOUNTAIN RANCH WATER COMPANY PERMIT APPLICATION

(Electronic Version Available at: <http://casagrandeaz.us/dept/planning/building-division/engineering-permits/>
email applications to DCPermits@casagrandeaz.gov)

Please indicate the type of work being permitted:

Water Service Installation

1. PROJECT LOCATION: _____

(Address and closest Intersecting streets or alleys)

2. DESCRIPTION OF WORK: _____

3. APPLICANT/CLIENT INFORMATION:

Name _____

Address _____ City _____ State _____ Zip Code _____

Phone _____ Fax _____ Email Address _____

4. CONTRACTOR PERFORMING WORK:

Company/Firm Name _____

Address _____ City _____ State _____ Zip Code _____

Phone _____ Fax _____ ROC # _____

Applicants may receive clarification regarding the specific steps included in processing this application as well as information regarding any code, regulation or policy relevant to the processing of this application by contacting the review Engineer:

Cesar Adamos – cadamos@casagrandeaz.gov, 520-421-8630, Ext. 3019

CITY INTAKE:

Date Accepted & Logged In: _____

Intake Staff: _____

Fee Receipt # _____

Expiration Date: _____

Assigned DC Engineer: Cesar P. Adamos, PE, CFM

Assigned PW Inspector: _____

Engineer's Approval: _____

Date: _____

Inspected & Accepted by: _____

Date: _____



Submittal Package:

Applications for a Service Repair/New Installation Permit shall be accompanied by the following plans that will be reviewed by City Staff for final approval:

a. Site Plan:

- (1) Property Lines & dimensions.
- (2) Name of adjacent streets & alley.
- (3) Location of curb, sidewalk, or bench locations.
- (4) Utility location based upon Blue Stake (Call 811)
- (5) Location and size of proposed water meter(s) and/or service(s)

b. Fees

The applicant/client shall be responsible to establish service with the City of Casa Grande Finance Department, and pay all applicable fees before water service will be provided by the City.

COMPLETENESS REVIEW INTAKE CHECKLIST

Engineer

- 1. Site Plan _____
- 2. Application Fees _____



REGULATORY BILL OF RIGHTS – REVIEW TIMEFRAMES

Completeness & Substantive Review Time Frames¹

Administrative Completeness Review (CR) ²	Substantive Review (SR) Stage ³			
	Staff Decision or Review Letter on Initial Submittal ⁴	Staff Decision or Review Letter on 1 st Resubmittal ^{5, 6}	Staff Decision based upon 2 nd Resubmittal (Approve or Deny)	Over-All Timeframe ⁷
2 days	10 days	10 days	10 days	22 days

¹All times are maximum timeframes in business days (Mon-Fri.; excluding City Holidays). Shorter review times will be accomplished where possible.

²Completeness Review timeframes are calculated from date of application submittal to date of acceptance or rejection of the application as administratively complete.

³Substantive Review timeframes are calculated from date of acceptance of application for Substantive Review, or upon receipt of re-submittal of revised plans/reports, to the date of issuance of a comprehensive review letter, or final administrative decision.

⁴Review of initial submittal limited to determination of compliance with ordinances, codes, regulations or policy relevant to the specific permit or project application. The review comments on the initial submittal may be amended to address code/policy requirements that City staff failed to include in the 1st comprehensive review document.

⁵Issuance of a review letter regarding resubmittal only allowed if applicant consents to extend review timeframe to resolve remaining code/policy compliance issues. Said extension shall not exceed 50% of the over-all timeframe.

⁶Review of resubmittal shall be limited to:

- a) Addressing 1st review comments that the applicant failed to adequately address in their resubmittal; or
- b) Addressing new review issues arising from modifications the applicant has made to the design and/or technical reports.

⁷Over-All Review timeframe is the sum of the Completeness, Initial & Resubmittal Substantive Review timeframes and does not include any time involved in review of the 2nd Resubmittal. An administrative decision will be made on the permit/project application prior to the end of the Over-All Review timeframe unless the applicant and the City agree to review of a 2nd Resubmittal.

In accordance with the Regulatory Bill of Rights (ARS 9-835) the City of Casa Grande will typically make an administrative decision on each permit application after one (1) comprehensive staff review. However, from time to time a 2nd review is necessary to resolve code/policy compliance issues associated with a permit. In accordance with ARS 9-835.I., by mutual agreement, the applicant and the City may engage in a 2nd review of an application as long as said 2nd review does not exceed the over-all time frame by 50%. The specific 1st and 2nd and over-all review timeframes for this application are provided above. Applicants may sign below, consenting to a 2nd review if necessary, within the stated prescribed timeframe. Your consent is not required at time of application submittal. Applicants who do not sign below will be contacted by City staff if a 2nd review is determined to be necessary prior to making an administrative decision on this application. Applications denied after the completion of the review cycle are eligible for re-application to address the code/policy deficiencies which were the basis for the application denial with the payment of a fee equal to 25% of original application fee amount. Said re-application shall occur within 90 days of the application denial.

I hereby consent to a 2nd review of my application, if necessary, prior to making a final administrative decision.

Applicant

