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|  | <p align="center">City of Casa Grande Development Center Policies & Procedures</p> | <p>Effective Date: July 1, 2016</p> |
| | <p>Title: Plan Revisions or Changes Submittal Requirements</p> | <p>Date Reviewed: July 1, 2016</p> |
| | | <p>Department of Primary Responsibility: Building Safety</p> |
| | | <p>Policy Number: B - PR - 007 – 2016</p> |

City of Casa Grande Building and Technical Administrative Code 2014 Edition
Section 107.4 - Amended construction documents. Work shall be installed in accordance with the reviewed construction documents, and any changes made during construction that are not in compliance with the reviewed construction documents shall be resubmitted for review as an amended set of construction documents.

The City recognizes that during a construction project the construction documents are confusing, may not have information that covers all field conditions, or are incomplete. Changes are sometimes required due to material changes, coordination problems, or some other issue. Sometimes details are not clear and require clarification.

ALL amended construction documents must be submitted to the Development Center for a review for codes compliance. These amended documents *should* be submitted before implementing the changes but **MUST** be submitted, reviewed, and on site before any inspection concerning the amended areas can be performed.

If there are questions about specific changes or clarifications for your job contact the Plans Examiner or Building Official before proceeding.