

**MINUTES OF THE REGULAR MEETING OF THE  
CASA GRANDE PARKS AND RECREATION ADVISORY BOARD  
HELD NOVEMBER 6, 2013  
AT THE PARKS & RECREATION OFFICE – ARMADILLO ROOM**

**CALL TO ORDER**

Chairperson Donna McBride called the meeting to order at 6:00 p.m.

**ROLL CALL**

**The following members were present:**

Nicole Perez                      Valyrie Wright  
Garrett Powell                  Michael Reid  
Donna McBride

**Staff Present:**

William Schwind, Community Services Director  
Rod Wood, Parks Maintenance Superintendent  
Anita Avila, Management Analyst  
Amber Kent, Library Manager  
Caryl Chase, Recreation Superintendent  
Lydia Cordova, Administrative Assistant

**Others Present:**

Stacey Seaman, Black Box Foundation  
Rodney Haas, Casa Grande Dispatch  
Alexis Ramirez, ASU Student

**APPROVAL OF MINUTES – JUNE 5 & OCTOBER 15, 2013**

Member Mike Reid made a motion to approve the minutes of June 5, 2013 as written. Member Garrett Powell seconded the motion and it carried unanimously.

Member Mike Reid made a motion to approve the minutes of October 15, 2013 as written. Member Garrett Powell seconded the motion and it carried unanimously.

**NEW BUSINESS**

Update on Black Box Foundation

Stacey Seaman of the Black Box Foundation stated they are a nonprofit organization with the goal of promoting fine arts in the community through performing arts and education. She stated their objective is to cultivate a sustainable and vital community theater and creative arts scene. She stated their goal is to create low cost after school educational programs to supplement the fine arts education offered in our schools; assist local art organizations and or individuals in getting affordable venues to perform; and to

partner with local venues in producing and promoting performing arts and education events. She then spoke about partnerships with some of the schools such as Vista Grande High School Theater Mentorship Program and a poetry slam program.

#### Update on Trails (Adopt-a-Trail, EMS)

Parks Maintenance Superintendent Rod Wood reported a map had been laid out with the help of the GIS Department to help break down segments of the trails so that citizens and/or organizations could adopt-a-trail segments for maintenance and clean-up of trail portions. The next step is to submit the information to those groups or individuals that have shown interest and let them adopt segments of the trail.

Management Analyst Anita Avila stated she has a few mountain bike riders riding the last few sections of the trails so that they can GPS it and send her the data to finish some southern parts of the trail system that she and Mr. Wood were unable to map.

Chairperson McBride asked if there will be guidelines for groups to follow who adopt a trail. Mr. Wood stated one of the major guidelines will be to implement some training on how to perform the maintenance of the trail section that have never had trail building experience. Ms. Avila also stated we would like to hold at least an annual trail maintenance day similar to how we do the Adopt-a-Street program where everyone will come out on that designated date and maintain their adopted trail.

### **UNFINISHED BUSINESS**

#### Update on Little League Complex Improvements

Community Services Director William Schwind reported the Little League improvement project is in the final stages of construction. Most of the improvements have been completed such as a water system looped with the irrigation; new infield mix, backstops and dugouts and the final improvement is to install foul poles and covers for the dug outs. There will be a walk through on Friday, November 15.

#### Update on Softball Tournament Fees – Non-Profit fees

Community Services Director William Schwind reported after meeting with the City Council in a workshop session, they deliberated and came forward with a little bit of direction regarding the nonprofit status and discount rates. They addressed the 501C3 nonprofit status and are possibly considering nonprofit status through Arizona Corporate Commission and will continue to review the 25% discount for the nonprofit organizations. He said City Manager Jim Thompson will be drafting a report to be delivered back to the City Council for them to assess in their upcoming budget meetings for the fiscal year 2014. Currently fees will stand as they are now that was established by City Council this fiscal year.

### **REPORTS BY OFFICERS**

#### Report from Park Maintenance Division

Parks Maintenance Superintendent Rod Wood said overseeding has been completed for all City Complexes including Peart Park and the Little League fields; and crews continue to help with special events along with their daily maintenance duties.

Report from Recreation Division

Recreation Superintendent Caryl Chase told about upcoming programs old and new. She stated our Recreation Department is hosting this year's Out and About Challenge sponsored by The Loop/Lifestyles Magazine at Len Colla Recreation Center and Dave White Municipal Golf Course; the Teen Center will be hosting a teen fashion show; Len Colla will have their Thanksgiving dinner on Wednesday, November 27.

Ms. Chase also reported the Halloween Carnival was a great success. Approximately 100,000 pieces of candy were handed out with 25 activity booths and there were over 3,500 attendees. The Trunk or Treat event held at the Dorothy Powell Senior Center on October 23 had 475 in attendance with 20 trunks participating.

Report from Library Manager

Library Manager Amber Kent stated the first phase of construction at Casa Grande Main Library is complete. Walk-through is scheduled on November 7. She noted that the new entrance on the north side of the building will be used beginning Tuesday, November 12. They will be closed on Monday, November 11 to move but Vista Grande Library will remain opened.

Ms. Kent then told about the service project some youths will be doing collecting discarded books and donations that are not being added to the collection. They will sort out and the Architect will put them together and create a new circulation desk made of books.

Ms. Kent also reported Midwest Tape, the library's audiovisual vendor, who has launched a new digital platform called hoopla. She stated they are looking into it so patrons could have the ability to borrow movies, TV shows, music and audio books on their devices. She said when she spoke to the County about it, the County decided they would like to pursue it county wide. Our library will likely be the first to go online with it in either November or December. The County Library can then pick up the rest of the libraries so it will be county wide. When we become a member library, patrons can have access to their whole collection which is around 350,000 titles and there is no wait list for patrons.

Report from Dave White Municipal Golf Course

Community Services Director William Schwind stated overseeding is completed at the golf course. He stated in the past, we have either closed one of the nine holes while being overseeded and leaving the other opened. This year it was opted to get it all done at the same time to have the same consistency in turf on both of the nines instead of having one two weeks older than the other. It worked out very well, weather cooperated and our golf course staff did a great job.

**CALL TO THE PUBLIC**

None.

**ADJOURNMENT**

There being no further business, meeting adjourned at 6:50 p.m.

Submitted by \_\_\_\_\_.  
Secretary of the Parks and Recreation Advisory Board, subject to Board approval.

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2014 by the Parks and  
Recreation Advisory Board.

\_\_\_\_\_  
Chairperson of the Parks and Recreation Advisory Board.