



City of Casa Grande  
SureBill Application and Authorization

**I HEREBY AUTHORIZE THE** City of Casa Grande and the indicated financial institution to charge my bank account, on or about the 20<sup>th</sup> day of every month, for payment of my monthly sewer and trash bill. I understand that both the financial institution and City reserve the right to terminate this plan and/or my participation at any time, and/or impose applicable fees for rejected payments. I may discontinue my participation in the plan at any time by notifying the City.

Please include voided check. Sign and date application.

CITY ACCOUNT NUMBER	NAME ON ACCOUNT (as it appears on bill)
SERVICE ADDRESS	MAILING ADDRESS (if different from service address)
CITY, STATE, ZIP	CITY, STATE, ZIP
FINANCIAL INSTITUTION (name and address)	NAME ON BANK ACCOUNT
BANK ROUTING TRANSIT NUMBER	BANK ACCOUNT NUMBER
CUSTOMER SIGNATURE	DATE

A small, light-colored arrow pointing to the right, containing the text 'SIGN HERE' in a small, dark font.

Attach voided Check here:

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**For Official Use Only**

Date Entered:

Entered by:

Check Destruction Date:

Destroyed by:



## City of Casa Grande SureBill Information

### **What is SureBill?**

SureBill is a program where you authorize your financial institution and the City of Casa Grande to transfer the amount due shown on your monthly sewer and trash bill from your checking account to your City Of Casa Grande utility account. About **20** days before the transfer, the City will send you a copy of your sewer and trash bill.

### **Who is eligible for SureBill?**

SureBill is open to all residential and business customers billed by the City. Your account must be in good standing and not subject to existing payment-arrangements.

### **What does it cost me to be part of SureBill?**

There are no sign-up fees and no participation fees charged by the City. However, some financial institutions may charge a fee for electronic fund transfers.

### **When will my enrollment in SureBill be activated?**

If the City receives a completed and executed application form by the 19<sup>th</sup> day of the month, the Surebill payment will be deducted for the current bill. If the City receives the application after the 20<sup>th</sup> of the month, the payment will be deducted the following month.

### **What happens in the event of a rejected payment?**

Payments may be rejected by your financial institution because of insufficient funds, closed/unauthorized account or other reasons. Check with your financial institution for possible fees it may impose. If payment is rejected, the City will bill its authorized service charge. The City reserves the right to terminate your participation in SureBill at any time.

### **How do I change information on my SureBill enrollment?**

Submit a new SureBill application and authorization form to the City. Inaccurate information may result in payments being refused by your financial institution. The City is not responsible for charges which result from inaccurate information or failure to provide the City with timely notification of changes.

### **How do I cancel SureBill?**

You may cancel your participation at any time by contacting the City of Casa Grande Finance Department. The termination will become effective 10 business days after the City receives your notification.