

**CITY OF CASA GRANDE, ARIZONA
REQUEST FOR STATEMENT OF QUALIFICATIONS**

FOR

AIRPORT DEVELOPMENT PROJECT

The City of Casa Grande requests Statements of Qualifications (SOQ) for the Airport Development Project.

Each response shall be in accordance with the SOQ instructions and scope of work package on file with the City Clerk at City Hall, 510 East Florence Boulevard, Casa Grande, Arizona, 85122, where copies can be obtained by calling the City Clerk's Office (520) 421-8600, or a complete packet is available on the City's website: www.casagrandeaz.gov. All responses must be submitted by **2:00 p.m.** City time on **Tuesday, March 11, 2014** to the City Clerk at the address specified below.

Responses must be addressed to:

**Remilie Miller, City Clerk
City of Casa Grande
510 E. Florence Boulevard
Casa Grande, Arizona 85122**

The envelope must be boldly marked:

**STATEMENT OF QUALIFICATIONS FOR THE AIRPORT DEVELOPMENT
PROJECT**

The City of Casa Grande reserves the right to waive any informalities or irregularities in this Request for Statement of Qualifications, or to reject any or all responses; to be the sole judge of the suitability of the materials offered, and to award a contract for the furnishing of the services it deems to be in the best interest of the City.

/s/James V. Thompson
City Manager

City of Casa Grande
Request for Statement of Qualifications
Airport Development Project

The City of Casa Grande requests Statements of Qualifications, in accordance with FAA Advisory Circular 150/5100-14D. Engineering Services are required to design our airport development project for rehabilitation or re-construction of Taxiway E at Casa Grande Municipal Airport.

Submittal Requirements

As outlined in AC-150/5100-14D the Engineering services will include:

- a. Preliminary Phase
- b. Design Phase

and optional services:

- c. Bidding and Negotiation Phase
- d. Construction Phase

Review Process

After Statements of Qualifications are received, the Selection Board will evaluate and rank each submittal. The evaluations will be based on how well each submittal has demonstrated the strength of the company, track record, quality of projects, experience of the proposed team and reference checks.

The most qualified firms will be asked to submit a proposal for professional services. The City will negotiate to confirm the scope of services and the cost. If agreement is reached we will award the contract.

If agreement is not reached we will negotiate with the second most qualified firm.

General Terms and Conditions

A. This Request for Statements of Qualifications does not commit the City to enter into an agreement, to pay any cost incurred in the preparation of the Statement of Qualifications to this request or in subsequent exclusive negotiations, or to contract for this project.

B. Modification for withdrawal of qualification submission

At any time prior to the specified time and date set for the Statement of Qualifications submission, a Proposer, or his designated representative, may withdraw the Statement of Qualifications.

C. Reservation of Rights by the City

The issuance of the request for Statements of Qualifications and the acceptance of the submitted Statements of Qualifications do not constitute an agreement by the City that any contract will actually be entered into by the City of Casa Grande. The City of Casa Grande expressly reserves the right to:

1. Waive any immaterial defect or informality.
2. Reject any or all Statements of Qualifications.
3. Reissue a Request for Statements of Qualifications.
4. Extend the time frame for submission of all Statements of Qualifications by notification to all parties who have registered an interest in this Request for Statements of Qualifications with the City of Casa Grande.
5. Request more information from any or all applicants.

D. Submittals as Public Records

The confidentiality of the submittals will be maintained until the time and date established for the initial submission of all Statements of Qualifications. Thereafter each submittal will not be considered confidential and information contained therein shall not be treated by the City as either confidential, proprietary or trade secret information. The contents of the Statements of Qualifications shall be considered Public Records of the City.

E. Right to Disqualify

The City reserves the right to disqualify any Proposer who fails to provide information or data requested hereby or who provides materially inaccurate or misleading information or data. Further, the City reserves the right to disqualify any Proposer on the basis of real or apparent conflict of interest that is disclosed by the Statement of Qualifications or any other data available to the City. This disqualification is at the sole discretion of the City. By submission of a Statement of Qualifications hereunder, the Proposer waives any right to object now or at any future time, before anybody or agency, including but not limited to, the City Council of the City, or any Court, as to the exercise by the City of such right to disqualify or as to any disqualification by reason of real or apparent conflict of interest.

F. Incurred Costs

Each Submitter will be responsible for all costs incurred in preparing a response to this Request for Statements of Qualifications.

All materials and documents submitted in response to this Request for Statements of Qualifications will become the property of the City and will not be returned.

Proposers selected for further negotiations, as well as the Proposer ultimately selected to enter into a contractual agreement with the City of Casa Grande will be responsible for all costs incurred by it during negotiations.

Submissions

Four copies and one digital PDF format copy of the Statement of Qualifications must be submitted by 2:00 p.m. on March 11, 2014. Statements of Qualifications submitted after that time will not be considered. Statements of Qualification are to be addressed to:

Remilie Miller, City Clerk
City of Casa Grande
510 E. Florence Boulevard
Casa Grande, AZ 85122

For questions regarding this Request for Statements of Qualifications, contact Abdul Rashid, PE, CFM at (520)421-8625 Ext. 3342