

**MINUTES OF THE REGULAR MEETING OF THE  
CASA GRANDE PARKS AND RECREATION ADVISORY BOARD  
HELD DECEMBER 3, 2014  
AT THE PARKS & RECREATION OFFICE – ARMADILLO ROOM**

**CALL TO ORDER**

Chairperson Michael Reid called the meeting to order at 6:00 p.m.

**ROLL CALL**

**The following members were present:**

Donna McBride            Michael Reid (Chairman)  
Garrett Powell            Valyrie Wright  
Nicole Perez

**Staff Present:**

William Schwind, Community Services Director  
Rod Wood, Parks Maintenance Superintendent  
Caryl Chase, Recreation Superintendent  
Alexis Ramirez, Management Analyst  
Lydia Cordova, Administrative Assistant

**APPROVAL OF MINUTES – October 1, 2014**

Member Garrett Powell made a motion to approve the minutes of October 1, 2014. Member Nicole Perez seconded the motion and it carried unanimously.

**NEW BUSINESS**

Update on Golf Course Management Services

Community Services Director William Schwind provided an update on the golf course management services by Falcon Golf Management who took over the maintenance duties at the Dave White Municipal Golf Course in August of this year. They have over seeded the fairways, greens and tee boxes with winter rye. He noted rounds are down by 900 compared to last year, and staff is working to get it built back up to generate funds. The winter condition of the golf course has improved and the golf course is set for the winter season. It is anticipated that with the improved conditions, the number of rounds played and revenue generated will increase.

**UNFINISHED BUSINESS**

Update on a Master Plan for Carr McNatt Park

Community Services Director William Schwind reported the City Council approved a contract with Kimley- Horn to provide a Master Plan update for Carr McNatt Park. A kick off meeting with City Staff and the design

consulting firm of Kimley-Horn is scheduled on Thursday, December 4. Mr. Schwind then distributed a questionnaire to members to review and encouraged members to relay any concerns and/or needs for the park within the next two weeks. An initial review and park inventory and assessment is scheduled for December 18.

#### REPORTS BY OFFICERS

##### Update on Parks Maintenance Projects

Parks Maintenance Superintendent Rod Wood reported crews continue to work on daily maintenance duties and are currently working on setting up the City Christmas tree, lights and holiday decorations at the City complexes.

##### Update on Recreation Division's Programs and Upcoming Events

Recreation Superintendent Caryl Chase spoke about the upcoming Electric Light Parade scheduled for Saturday, December 3 and discussed the new staging area and entertainment schedule. At the present time there were approximately 90 entries registered.

Ms. Chase also reported that recreation staff is currently working on getting data prepared for a new software program for on-line registrations and facility bookings; with a soft opening anticipated for the end of March, 2015.

#### CALL TO THE PUBLIC

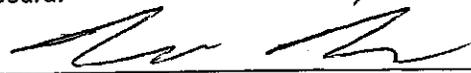
None.

#### ADJOURNMENT

There being no further business, meeting adjourned at 6:34 p.m.

Submitted by   
Secretary of the Parks and Recreation Advisory Board, subject to Board approval.

Approved this 7 day of January, 2015 by the Parks and Recreation Advisory Board.

  
Chairperson of the Parks and Recreation Advisory Board.