

AGENDA ITEM \_\_\_\_\_  
DATE \_\_\_\_\_

Regular Meeting  
June 23, 2014

**MINUTES OF A REGULAR MEETING OF THE CASA GRANDE HISTORIC PRESERVATION COMMISSION HELD ON MONDAY, JUNE 23, 2014, AT 6:00 P.M. IN CITY HALL COUNCIL CHAMBERS, 510 E. FLORENCE BOULEVARD, CASA GRANDE, ARIZONA.**

**I. Call to Order:**

Chairwoman Jantz called the meeting to order at 6:04 p.m.

**II. Roll Call:**

Rooney, Susan, Member  
Poor, Tom, Member  
Trulove, Clara, Co-Chairwoman  
Jantz, Marge, Chairwoman

**Absent:**

Bridwell, Bill, Member (Excused)  
Goff, Warren, Member (Excused)  
Hodson, Kenneth, Member (Excused)

**City Staff Present:**

Laura Blakeman-City Planner  
Jim Gagliardi-City Planner  
Linda Harris- Development Center Secretary

**III. Approval of Minutes:**

May 27, 2014

Motion was made by Co-chairwoman Trulove and seconded by Member Rooney to approve the minutes of May 27, 2014. All were in favor. Motion passed 4-0.

**IV. Presentations:**

A. Open Meeting Law

Mark Graffius, Assistant City Attorney, gave a presentation on the Open Meeting Law.

**V. Unfinished Business:**

**A. Street name change request from "Washington Street" to "Top and Bottom St"**

Chairwoman Jantz stated at the last meeting the commission voted to make a favorable recommendation to council to approve the street name change.

Chairwoman Jantz said that this was put on the agenda tonight to update the members on some new information received. She said the property located at 313 S. Washington is vacant land and is owned by an estate. She sent the property owners a letter on June 6, 2014 but has not received a response from them.

The property owner at 201 S. Washington has returned their form that they are in agreement with the name change.

The properties located at 213 and 215 S. Washington are owned by one entity and Chairwoman Jantz has a verbal approval from them.

Chairwoman Jantz stated that she met with Jeff Little, GIS Technician for the City of Casa Grande and was informed that when the street name change goes into effect, the city would notify the post office, the county and the utility companies with the new street information. Customers can also go online free of charge and change their address with Motor Vehicle Division.

Mrs. Blakeman stated that the Street Name Change would tentatively be going to council on August 4, 2014.

**B. Request to use the Plaque/Pedestal funds for an additional pedestal in the Historic Plaza for the Life on Main Project**

Chairwoman Jantz stated that this item was tabled last month because of concerns that the project may not happen for a length of time. She said that she received a phone call today from one of the designers that the draft proposal has been turned in to Arts and Humanities Commission with their proposal. They apologized to her because the plaque and pedestal was not included. Chairwoman Jantz suggested that a vote could be taken tonight to offer them the use of the mold and the applicant the funds and they could apply for at such time as they are ready to do the plaque and pedestal project.

Member Rooney made a motion that we offer the artists the funds and if the funds are still available at the time the project is started, they may use the funds and the mold. If something in the meantime comes up where we need to use those funds, we will use them and they will no longer be available for

the Life on Main project. The motion was seconded by Co-chairwoman Trulove. All were in favor. Motion passed 4-0.

### **C. Local Government Pass-Through Grant**

Chairwoman Jantz said this item was tabled at the last meeting and was put on the agenda for this month for further discussion as to whether the Commission wanted to apply next year for a grant and, if so, what type of project.

Chairwoman Jantz mentioned that at the last meeting the design guidelines were discussed which we currently have but doing an update. She also suggested the nomination preparation and asked if this could be used for the sign project. She mentioned the ordinance update and asked Mrs. Blakeman if the ordinance update that staff is currently working on will be completed before next year. Mrs. Blakeman said that the ordinance update should be completed.

There was a discussion on whether to table this to the next meeting due to members being absent.

Motion was made by Member Rooney and seconded by Co-chairwoman Trulove to table this item to the next meeting. All were in favor. Motion passed 4-0.

## **VI. New Business:**

### **A. Work Exempt from Permitting Information**

Mrs. Blakeman provided the members with a list of items that the building official has considered minor in nature and do not require permitting. She noted that on the second page, there is a note that states: exterior changes to structures located within the Evergreen Historic District and structures that are listed on local, state or national historic registers, must obtain a Certificate of No Effect or a Certificate of Appropriateness prior to making the change. This includes the replacement of windows, doors and siding regardless of whether a building permit is required.

### **B. Evergreen Historic Properties monitoring areas**

Mrs. Blakeman reported that the Evergreen Historic District Monitoring Assignment list has been updated to include Member Bridwell.

### **C. Historic Properties monitoring areas**

Chairwoman Jantz asked for reports from the members.

Co-chairwoman Trulove said that a trailer has been moved by Ronquillo's Radiator Shop at 101 N. Sacaton Street. She is waiting to see what is going into the property.

**VII. Call to the Public:**

None

**VIII. Report by Officers:**

**A. DSA-14-00019 Certificate of No Effect-Casa Grande Valley Historical Society**

Mrs. Blakeman reported that a Certificate of No Effect was issued for the Casa Grande Valley Historical Society for the window on the south wall. She explained that they have added a clear polycarbonate to cover the existing stained glass window on the south side of Heritage Hall to protect the window from vandalism.

Chairwoman Jantz asked if staff was satisfied with the manufacture's specifications for discoloration. Mrs. Blakeman said that according to the manufacturer's information, the window covering should not have any discoloration and should not affect the window.

**B. 515 E 3<sup>rd</sup> St-Stone Bungalow**

Mrs. Blakeman stated that staff did not receive a Certificate of No Effect nor has Code Enforcement issues been complied with to date. She said that staff will continue to pursue.

Chairwoman Jantz asked for a motion to put this item on the next meeting agenda.

Motion was made by Member Rooney and was seconded by Co-chairwoman Trulove to put this item back on the agenda for next month. All were in favor. Motion passed 4-0.

**C. 1112 N. Kadota Avenue**

Mrs. Blakeman stated that she spoke with property owner and he was going to come in and meet with her regarding what was needed from him. The meeting was scheduled for this past week but the property owner did not show up. Mrs. Blakeman said that she will make additional contact with him.

Chairwoman Jantz asked for a motion to put this item on the agenda for the next meeting.

Member Rooney made a motion and was seconded by Co-chairwoman Trulove to put this item back on the agenda for the next meeting. All were in favor. Motion passed 4-0.

#### **D. 414 E. 9<sup>th</sup> Street**

Mrs. Blakeman reported on a Code Enforcement issue that was received regarding tires, and a barricade and possibly a weed violation. She said that the weeds did not meet the requirement for the violation; however there were tires and a barricade which have been removed from the property.

Mrs. Blakeman read a paragraph which is from the National Register of Historic places that mentions when the Evergreen District was designated. The paragraph says that in addition to five homes listed on the national register, four homes were identified as having particular significant architectural qualities and the home at 414 E. 9<sup>th</sup> Street was considered as an early contemporary style home. Mrs. Blakeman stated that this is a good reason that the home still stands today as it has importance to the Evergreen Historic District. She mentioned that at one time, the home was going to be demolished.

#### **E. 1012 N. Brown**

Mr. Gagliardi said that he checked with the building inspector, John Minard, and was informed that the permit will expire on June 27, 2014. He explained that they will then be in violation of not getting their Certificate of Completion. Mr. Gagliardi said that he did let Mr. Minard know that he would like him to do the initial contact with the applicant to let them know they will need to come in and get their Certificate of Completion. They will also need to comply with going to the Historic Preservation Commission to obtain a Certificate of Appropriateness before the Certificate of Completion will be issued.

Member Rooney made a motion and was seconded by Co-chairwoman Trulove to put this item back on the agenda for next month's meeting. All were in favor. Motion passed 4-0.

#### **F. 736 N. Center Avenue**

Mrs. Blakeman said she spoke to property owner at this address and it appears that roofing replacement will be a similar material. This would be a Certificate of No Effect. The homeowner is waiting for contractor to provide

us with the scope of work. Mrs. Blakeman said that she hopes to have something for next month.

Motion was made by Member Rooney and was seconded by Co-chairwoman Trulove to put on next month's agenda. All were in favor. Motion passed 4-0.

**IX. Future Agenda Items:**

- 1) Evergreen Historic Plaque
- 2) Address Quijotoa Street
- 3) "Washington St." to "Top and Bottom" Street
- 4) Fisher House-Update
- 5) Casa Grande Historic Preservation Design Guidelines-Update

**X. Adjournment:**

Co-chairwoman Trulove motioned for adjournment. Motion was seconded by Member Rooney. All were in favor.

Chairwoman Jantz called for adjournment at 7:11 p.m.

Submitted this **14<sup>th</sup> day of July 2014**, by Linda Harris, Secretary to the Historic Preservation Commission, subject to the Commission's approval.

Approved this 25 day of August, 2014, by the Casa Grande Historic Preservation Commission.

  
Chairperson Jantz