

CITY OF CASA GRANDE, ARIZONA

**INVITATION FOR BIDS TO PURCHASE
COMMERCIAL CARDBOARD AND COMINGLED RECYCLABLES COLLECTED FROM
CASA GRANDE BUSINESSES**

The City of Casa Grande is accepting bids to purchase cardboard and comingled recyclables (newspaper, mixed paper, cardboard, plastic containers, and aluminum and metal cans and containers) (no glass) collected from commercial facilities by the city's commercial recycle collection trucks. The collected recyclables will be available for loading and removal from the city's transfer facility located at 5200 S. Chui Chu Road, approximately 4 miles south of downtown Casa Grande (immediately north of Interstate-8, between Trekell and Thornton Roads).

Commercial recyclables are collected every Wednesday by city trucks, averaging a total of 5.9 tons per week. The successful bidder will be required to load and remove the collected recyclables from the site by the Monday following the Wednesday collection.

Bidders are to bid on a **price per ton** basis. All bidder costs associated with collecting, transporting and associated fees or taxes are incidental to the bid and must be included in the bid price per ton. Bidders must also provide the City with required insurance coverage as specified on page 2.

The average tons shipped per week is provided for information only, and will not serve as the basis for adjustment in price per ton bid if actual amount is lower than reported. Bidders are welcome to visit the site to inspect the commercial recyclables when available. Questions regarding the recyclable material may also be directed to Tonya Stager at 520-421-8625, ext. 4740.

Bid price must remain in effect for 5 months from bid date deadline.

Notices may be submitted via e-mail to Rsmiller@casagrandeaz.gov, via fax to 520-421-8602, or by mail to:

**Remilie S. Miller, City Clerk
City of Casa Grande
510 E. Florence Blvd.
Casa Grande, AZ. 85122**

The envelope must be boldly marked:

**PURCHASE OF COMMERCIAL CARDBOARD AND COMINGLED RECYCLABLES
COLLECTED FROM CASA GRANDE BUSINESSES
DEADLINE: TUESDAY, MAY 26, 2015 AT 4:00 P.M.**

/s/James V. Thompson
City Manager

INSURANCE REQUIREMENTS

General Liability: Contractor shall maintain a Commercial General Liability (Per Occurrence) policy that includes coverage for premises and operations.

The policy shall have limits of not less than:

\$1,000,000/\$200,000 aggregate for each occurrence of bodily injury and property damage; and \$1,000,000 for personal injury.

Workers' Compensation: Contractor shall provide workers' compensation insurance as required by state statutory limits and federal laws having jurisdiction over Contractor's employees engaged in the performance of the Services within this Agreement.

Automobile Liability: Contractor shall maintain an Automobile Liability policy with a combined single limit for bodily injury and property damage of not less than \$1,000,000 for each accident. The policy shall cover all owned, hired, and non-owned automobiles used in connection with the Agreement for the performance of Contractor's services.

The insurance certificates must show City of Casa Grande, its subsidiaries, affiliates directors, officers, and employees as **additional insured parties** in respect of all liability coverage except workers' compensation. The policy shall provide and the certificate shall reflect that the insurance afforded applies separately to each insured against whom claim is made or suit is brought except with respect to the limits of the company's liability. A copy of the written additional insured endorsement maybe required upon request.

The insurance certificate shall provide on its face that the policies it represents will not be terminated, amended, or allowed to expire without **30 days prior written notice** to City of Casa Grande.

All certificates, including workers' compensation, shall show the certificate holder as follows:

City Of Casa Grande
510 E. Florence Blvd
Casa Grande, Arizona 85122

Description of Operations shall reference the specific work to be performed by the contractor.

Commodity:	Bid Price Per Ton:
Cardboard & Comingled Recyclables	\$ _____ Per Ton

Company Name: _____

Company Address: _____

Representative's Phone #: _____

Authorized Representative: _____

Authorized Signature: _____