

CITY OF CASA GRANDE, ARIZONA

NOTICE OF BID

The City of Casa Grande will receive sealed bids for the following:

***UNIFORM SERVICES FOR PUBLIC WORKS DEPARTMENT AND PARKS
MAINTENANCE***

Each bid shall be in accordance with the specifications and instructions on file with the City Clerk at City Hall, 510 East Florence Boulevard, Casa Grande, Arizona, 85122, where copies can be obtained by calling the City Clerk's Office (520) 421-8600, or a complete packet is available on the City's website: www.casagrandeaz.gov.

All bids must be submitted by **February 24, 2015**, at **1:30 P.M.**, City time to the City Clerk, Remilie S. Miller, 510 East Florence Boulevard, Casa Grande, Arizona 85122. The bid opening will take place on **February 24, 2015, 1:30 P.M.**, Main Conference Room (2nd Floor), 510 E. Florence Boulevard, Casa Grande.

Bids must be addressed to:

**Remilie S. Miller, City Clerk
City of Casa Grande
510 E. Florence Boulevard
Casa Grande, Arizona 85122**

The envelope must be boldly marked:

**BID ON UNIFORM SERVICES FOR PUBLIC WORKS DEPARTMENT AND PARKS
MAINTENANCE FOR THE CITY OF CASA GRANDE
BID OPENING: FEBRURAY 24, 2015, AT 1:30 P.M.**

The City of Casa Grande reserves the right to waive any informalities or irregularities in this Request for Bids, or to reject any or all bids; to be the sole judge of the suitability of the materials offered, and to award a contract or contracts for the furnishing of one or more items of the services it deems to be in the best interest of the City.

/s/James V. Thompson
City Manager

INFORMATION TO BIDDERS

I. SECURING BID DOCUMENTS

Specifications and other bid document forms are available at the City Clerk's Office:

Remilie S. Miller, MMC
City Clerk
City of Casa Grande
510 E. Florence Blvd.
Casa Grande, Arizona 85122
(520) 421-8600 Ext. 1110

II. ADDITIONAL INFORMATION

Pedro Apodaca
Street Superintendent
City of Casa Grande
510 E. Florence Blvd.
Casa Grande, AZ 85122
(520) 421-8600
Extension: 4840

III. CONTENT OF BID

The Bid package should contain the following:

- * Call for Bids Notice
- * Information to Bidders
- * General Information/Bid Specifications
- * Bid Form
- * Check List (If applicable)
- * Certification of Bid

IV. INTERPRETATION OF DOCUMENTS

If any person contemplating submitting a bid is in doubt as to the true meaning of any part of this Request for Bids, or finds discrepancies in or omissions from the specifications, the bidder may submit to the City Clerk, a written request for an interpretation or correction thereof. The person submitting the request will be responsible for its prompt delivery. Any interpretation or correction of the proposed documents will be made only by Addendum duly issued by the Department, and a copy of such Addendum will be mailed or delivered to each person who received a Bid Packet. All Addendums will be forwarded to the City Clerk's Office to be included in the Original Bid Packet. The Department will not be responsible for any other explanation or interpretation of the Request for Bids.

V. ANY ADDENDUMS OR BULLETINS

Any addendums or bulletins issued by the Department during the time of bidding or forming a part of the documents provided to the bidder for the preparation of the bid shall be covered in the bid and shall be made part of the contract. ***No addendums will be issued five (5) days prior to the bid opening.***

VI. WITHDRAWAL OF BIDS

Any bidder may withdraw his bid, either personally or by a written request, at any time prior to the scheduled time for the opening of bids.

VII. ECONOMY OF PREPARATION

Bids should be prepared simply and economically, providing a straightforward, concise description of the bidder's capabilities to satisfy the requirements of these guidelines. The bidder shall be responsible for costs incurred in the proposal preparation and delivery.

VIII. SCHEDULE

The following schedule is planned:

Call For Bid:	February 5, 2015
Mail Request For Bids:	February 5, 2015
Last Date to Submit Bids:	February 24, 2015 at 1:30 p.m.
Bid Opening:	February 24, 2015 at 1:30 p.m.
Bid Review:	February 25, 2015
Bid Award:	April 6, 2015

IX. EVALUATION PROCESS

Bids that are judged by the City to be unresponsive or materially incomplete will be immediately rejected.

Finalists will be selected from the remaining bidders.

The City will perform whatever research it deems necessary into the bidder's history, financial viability and references. The bidder shall cooperate with the **Public Works Department** by providing appropriate information.

X. EVALUATION CRITERIA

The primary evaluation criteria shall be the overall benefit/cost as perceived by the Public Works Department, rather than cost only.

The **Public Works Department** shall consider many factors, including the following (which are not in any specific sequence):

- * Responsiveness to the needs of the Department
- * Bidder's qualifications
- * Quality of Product
- * Quoted price

XI. MULTIPLE BIDS

Bidders may submit multiple bids if they so desire. Such multiple bids will be evaluated separately on their own merits.

XII. REQUIREMENTS

The City has established certain requirements as specified in the General Requirement/Bid Specifications. None of these requirements are designed to give any bidder an advantage or disadvantage in the bidding process. Bidders are encouraged to bid even if the bid does not meet the requirements as stated. However, the bidder must state specifically which requirements are not met, how the same function may be otherwise performed, and why this deviation should not be considered material. The City's determination that a deviation is not material does not excuse the bidder from full compliance with other specifications if he is awarded the contract.

XIII. METHOD OF PAYMENT

Bidder should submit billing statement to the attention of the Finance Department. When applicable the bidder should reference on the billing statement the purchase order number or City contract number. The City of Casa Grande makes every effort to generate payment for claims within 30-days from initial request.

XIV. DELIVERY OF PRODUCT/COMPLETION OF WORK

Upon receiving Notice of Proceed or Purchase Order Number, Bidder shall **provide Uniform Services for the Public Works Department and Parks Maintenance by the initial contract period of one year beginning July 1, 2015 through June 30, 2016 with an option to renew the contract for three (3) additional years in one (1) year periods as specified in the bid specifications.**

XV. EXECUTION OF AGREEMENT

Successful bidder will be required to enter into a formal agreement that is consistent with the bid package outlined within. The bidder to whom the Contract is awarded by the City shall within 15 days after notice of award and receipt of Agreement forms from the City, sign and deliver to the City all required copies. *(Sample of Agreement attached in bid packet – specifics may change to comply with bid specifications)*

XVI. MISCELLANEOUS INFORMATION

- A. All prices quoted will reflect the total to the City for the item/project/service and shall include all applicable taxes, and other charges.
- B. The City will not honor any invoices or claims, which are tendered sixty (60) days after the close of the City's fiscal year for work completed.
- C. The City is not responsible for any bidder's errors or omissions.
- D. All bids submitted to the City are to remain firm for a minimum period of sixty (60) days from the date the bids are officially opened.
- E. The successfully bid is not officially accepted until such time as the bidder receives written notice of acceptance from the City Clerk.
- F. If bidder conducts business inside the City Limits, then a business license number is required.
- G. Where bidder is a corporation or other type of legal entity, bids must be signed in the legal name of the entity followed by the name of the state of incorporation or place of formation, and the legal signature of an officer authorized to bind the entity to a contract.

BID SPECIFICATIONS

UNIFORM SERVICES

PUBLIC WORKS DEPARTMENT AND PARKS MAINTENANCE

COMPLY
YES NO

1. SCOPE:

Bids are requested for furnishing the City of Casa Grande with Uniform Services as specified, for the initial contract period of one year beginning July 1, 2015 through June 30, 2016 with the option to renew the contract for three (3) additional one-year periods, depending on the availability of funds, as specified.

2.1 GENERAL CONDITIONS:

2.2 Vendor shall begin the initial contract period by furnishing all new uniforms. New employees shall be furnished with new uniforms. If the number of employees increases over the number in the initial contract, the supplier will provide the initial setup for the one time initial setup fee in force at the time of the increase. No setup fee will be paid for a new employee who replaces an employee who quits.

2.3 Vendor shall replace missing buttons, repair tears, etc., and keep uniforms in good condition at all times, replacing uniforms which become unsightly due to normal wear; all at no charge to the City.

When a uniform is replaced, it will be replaced with a new uniform. A uniform replacement should not take longer than three (3) weeks from the date of the original request for replacement.

2.4 The City will assume responsibility for lost, stolen, or destroyed uniforms not to include normal wear and tear (excluding such occurrences while uniforms are in vendor's possession).

2.5 No charge will be made for uniforms not used due to illness, vacation, etc.

2.6 Vendor shall supply employees with proper fitting uniforms. The initial fitting to be accomplished at the various delivery locations within the City. There will be no charge for uniform changes.

COMPLY
YES **NO**

2.7 Each uniform shall be permanently identified with individual employee name.

2.8 All uniforms charged to City for damages will be returned to City.

2.9 Uniform type to be supplied:

SHIRTS: Easy care 65/35 poly/cotton; banded dress-shirt collar; sleeves; two hexagonal chest pockets with buttons and bar tacked pencil stall in left; regular style; button front; and choice of color.

POLO SHIRTS: Port Authority Style or similar with pocket. Shirts shall be washable fabric of 50/50 cotton/polyester blend. Collar shall be double double tacked with 3 button front packet. Double needle stitched at armholes, shoulders and cuffs. Shoulder seams shall be tapered style. Short or long sleeve with hemmed sleeves.

TROUSERS: 100% cotton jean - durable 100% prewashed cotton denim; five-pocket styling; brass zipper and button closure; classic fit. The brand choice will be up the individual employee. Brand: Big Ben, or similar.

Wrangler

PATCHES: Shall be Dacron/cotton blend, sanforized, and embroidered of matching color. City name, logo and division name patch shall be located over left shirt pocket, name patch shall be located over right shirt pocket.

Upon request a USA Flag no longer than 4"x 2" on left shoulder sleeve, centered (optional per Division request).

2.10 **SHOP TOWELS:** Will be 18"x18" with inventory level of 100 towels.

3.0 **PREPARATION CHARGES:**

There shall be no extra cost for any preparation charges.

4.0 **PICK-UP FACILITIES:**

Type of pick-up facilities to be used shall be determined by mutual agreement between vendor and the City.

COMPLY
YES **NO**

5.0 LAUNDERING METHOD:

Vendor shall utilize a laundering method which will ensure receipt of neat appearing, clean pressed uniforms.

6.1 DELIVERY:

Vendor shall deliver laundered uniforms on hangers in addition to individual uniform lockers to the various locations required on one specified day each week. Any deviation from established schedules shall require written notice to the City seven (7) days prior to the change. If a holiday falls on a delivery day, the uniforms are to be delivered the day prior to the holiday.

6.2 Vendor will provide a contact number for the driver, so as to be able to contact when uniforms are shorted/missing.

6.3 Vendor shall have three (3) days to rectify shorted/missing uniforms.

7.0 QUANTITIES:

Quantities shown are estimates only, actual requirements will vary depending on need and availability of funds.

8.0 PRICING:

Vendor shall state prices which are to be firm including delivery, fuel and energy cost for the period July 1, 2015 through June 30, 2016.

9.0 PAYMENT:

The city shall make payments to vendor on a monthly basis following delivery and acceptance of the service.

10.0 SAMPLES:

All bidders are required to submit a long and short sleeved shirt, a patch sample and one pair of pants which are fully and completely representative of the type of workmanship and the material quality of the product offered to the City. The samples must be received by the City Clerk; 510 E. Florence Blvd.; Casa Grande Arizona; no later than the bid opening. All samples will be returned upon request.

COMPLY
YES **NO**

11.0 Vendors are asked to attach any applicable descriptive literature, specification, pictures, etc. to their bid. Such material becomes a part of the bid.

BID FORM

**UNIFORM SERVICES FOR PUBLIC WORKS/PARKS DEPARTMENT
 BIDDER SHALL COMPLETE PRICE SCHEDULE AND OPTION TO RENEW CONTRACT CLAUSE:
 PRICE SCHEDULE**

Est. No. of Personnel Requiring Service	Description	Unit Price
120	Uniform to consist of shirt & Pants	\$ _____ (Per Change)

NOTE: Most personnel require five (5) changes per week, which means an initial setup of eleven (11) uniforms.

Unknown	Destroyed or damaged Standard shirt replacement cost:	\$ _____ (per shirt)
	Age of garment: 6 Months	\$ _____
	12 Months	\$ _____
	18 Months	\$ _____

Unknown	Destroyed or damaged Polo shirt replacement cost:	\$ _____ (per shirt)
	Age of garment: 6 Months	\$ _____
	12 Months	\$ _____
	18 Months	\$ _____

Unknown	Destroyed or damaged pant replacement cost (Big Ben or similar):	\$ _____ (per pant)
	Age of Garment: 6 Months	\$ _____
	12 Months	\$ _____
	18 Months	\$ _____
	Wranglers	\$ _____
	Age of Garment: 6 Months	\$ _____
	12 Months	\$ _____
	18 Months	\$ _____

120	Initial setup fee	\$ _____ (per setup)
	Shop Towels cleaning charge of:	\$ _____ (per week)
	Maximum replacement cost for lost/damaged towels of 5% per week, at a cost of	\$ _____ (per replacement)

TAXES: Prices quoted shall include any applicable taxes.

OPTION TO RENEW CONTRACT FOR THREE (3) ADDITIONAL ONE (1) YEAR PERIODS:

The City may elect to exercise an option to renew the contract for three (3) additional one (1) year

Will the option clause be granted by Vendor? **YES**_____ **NO**_____

If this option clause is granted by Vendor, are the bid prices firm for the option periods?

YES_____ **NO**_____

If prices are not firm, fill in the increase percentage in the following paragraph:

The City will consider one price increase during each option period. The total sum of all increases for the three (3) option years shall not exceed _____percent (_____%) of the original bid price.

FIRST OPTION YEAR = _____

SECOND OPTION YEAR = _____

THIRD OPTION YEAR = _____

Refer to Price Adjustment Clause below.

PERFORMANCE CLAUSE

If the supplier fails to meet the quality and service outlined in the contract within 30 days of notice of the problem the City of Casa Grande has the option to break the contract, and award it to another bidder.

PRICE ADJUSTMENT CLAUSE

If the manufacturers make general increases to the trade in the price of the product, any such increases in price made effective by the manufacturer prior to date of shipment may be added to the price quoted by the bidder to the City after first giving notice of such increase to the City and furnishing the City with copies of notices of price advance to the trade, showing dates of such price advances and allowing cancellation to be effected by the City if it elects to do so; provided, however, that any increases to the City, allowed under above conditions shall not exceed percentage quoted above, and provided further that any decrease in price, made effective prior to delivery to the City shall be allowed to the City of Casa Grande. Price increase percentage will be quoted firm to the City by February 1 each year for the year starting July 1.

Failure to complete Price Adjustment Clause will be construed to mean prices bid are firm for duration of contract including the three (3) option years.

In compliance with the above, the vendor offers and agrees to furnish any and all of the items or services enumerated and upon which prices are quoted at the unit price set opposite each time, delivered at the designated point(s) within the time specified. This bid shall remain in effect for a period of 60 days after the bid opening unless otherwise stated herein.

The bidder agrees that each contract year is subject to availability of funds as approved by City Council. Should funds not be appropriated, the contract will expire at no additional cost to either party. In addition, the City retains the right to decline to exercise its option and request bids for each fiscal year covered by this bid.

The City expects to award the contract to the bidder who makes an offer which the City considers most advantageous and is within the reasonable range of the specifications. The City, however, reserves the right to provide modifications and improvements on the contract items in the award should it determine that it is in the best interest of the City.

BID FORM

**UNIFORM SERVICES FOR PUBLIC WORKS DEPARTMENT AND PARKS
MAINTENANCE**

Cost

Bid Price

Applicable Tax

Net Bid Price

Total Price FOB Casa Grande

CERTIFICATION OF BID

FOR

UNIFORM SERVICES FOR PUBLIC WORKS DEPARTMENT AND PARKS
MAINTENANCE

Bidder hereby certifies by signing and submitting this bid, which includes Notice of Bids, Information to Bidder, Bid Specifications, Bid Form, Issued Addenda and Certification of Bid that they have read and fully understand, and will comply with said invitation for bids.

Corporate Name

Address

City, State, and Zip

Type of Entity

State of Incorporation

Phone Number

Casa Grande Business
License Number (if Applicable)

Signature of Authorized Officer

Print Name of Authorized Officer

Title of Authorized Signatory

City of Casa Grande and

Agreement

I. INTRODUCTION

This Agreement (hereinafter referred to as the "Agreement") is entered into by and between the City of Casa Grande, Arizona, a municipal corporation (hereinafter referred to as the "City") and _____, a _____ corporation (hereinafter referred to as "Bidder").

II. EFFECTIVE DATE

This Agreement shall be effective as of the date that the last representative for the parties executes this Agreement.

III. RECITALS

A. **WHEREAS**, the City issued a Request for Bids for _____;
and

B. **WHEREAS**, Bidder was the lowest responsible bidder which responded to the City's Request for Bids; and

C. **WHEREAS**, the Casa Grande City Council has, by Ordinance/Resolution No. _____, accepted the Bidder's response and authorized the execution of a contract with the Bidder in accordance with the bid response;

NOW, THEREFORE; in consideration of the mutual promises and agreements contained herein, the parties agree as follows:

IV. TERMS AND CONDITIONS

A. Within _____ days from the issuance of the City's Purchase Order, the Bidder hereby agrees to provide and deliver _____, as specified in and in compliance with all terms of the City's Request for Bids attached hereto as Exhibit 1 and incorporated herein by this reference) and the Bidder's Response thereto (attached hereto as Exhibit 2 and incorporated herein by this reference) at the cost of \$_____, including any applicable sales taxes.

B. The Bidder shall indemnify and hold the City, its successors and assigns, harmless from and against all claims and all costs, expenses (including reasonable attorney's fees) and liabilities incurred in connection with all claims, including any action or proceeding brought thereon, arising from or as a result of the death of, or any accident, loss, injury or damage whatsoever to, any person, or to the property of any person, occurring on or about the

provision and/or delivery of a _____, and caused by, due to and/or arising from the acts or omissions of the Bidder, its successors, assigns, agents, employees, invitees or licensees.

C. The Bidder agrees to provide evidence of any performance bond or payment bond if specified in the City's Request for Bids within the time period specified therein.

D. The Bidder agrees to provide, to City Clerk's Office at the City's address in Subsection V(R), evidence of any liability insurance required in the City's Request for Bids within the time period specified therein.

V. GENERAL PROVISIONS

A. Recitals. The Recitals set forth at the beginning of this Agreement are hereby acknowledged and incorporated herein and the parties hereby confirm the accuracy thereof.

B. Relationship. This Agreement shall not be construed as creating a joint venture, partnership, or any other cooperative or joint arrangement between or among the parties, and it shall be construed strictly in accordance with its terms.

C. Mandatory Signature. This Agreement shall become binding on and enforceable against the City of Casa Grande only after acceptance by the Casa Grande City Council and execution by the Casa Grande City Manager whether or not contract negotiations were conducted by the City Manager or any other agent of the City of Casa Grande.

D. Integration. This contract, including all incorporated documents, components, attachments, addenda, exhibits, and plans, constitutes the entire agreement between the parties pertaining to the subject matter contained herein. This Agreement supercedes all prior and contemporaneous agreements, representations and understandings of the parties, oral or written. No supplement, modification or amendment of this Agreement shall be binding unless in writing and executed by both parties.

E. Equal Treatment of Parties in Interpretation of Agreement. This Agreement is the result of arms-length negotiations between parties of roughly equivalent bargaining power and expresses the complete, actual, and intended agreement of the parties. This Agreement shall not be construed for or against either party as a result of its participation, or the participation of its counsel, in the preparation and/or drafting of this Agreement or any exhibits hereto.

F. Construction. Captions and paragraph headings used in this Agreement are for convenience only, are not a part of this Agreement, shall not be deemed to limit or alter any provisions of this Agreement, and shall not be deemed relevant in construing the agreement. When used herein, the terms "include" or "including" shall mean without limitation by reason of the enumeration. All grammatical usage herein shall be deemed to refer to the masculine, feminine, neuter, singular, or plural as the identity of the person or persons may require. The term "person" shall include an individual, corporation, partnership, trust, estate, or any other entity. If the last day of any time period stated herein shall fall on a Saturday, Sunday, or legal holiday in the State of Arizona, then the duration of such time period shall be extended so that it shall end on the next succeeding day which is not a Saturday, Sunday, or legal holiday in the State of Arizona.

G. Additional Acts and Documents. Each party to this Agreement agrees to do all things, take all actions and to make, execute and deliver such other documents and

instruments as shall be reasonably requested to carry out the provisions, intent and purpose of this Agreement.

H. Authority to Bind Party. The individuals executing this Agreement on behalf of each party represent and warrant that they are duly authorized to execute and deliver this Agreement on behalf of their respective parties.

I. Waiver Not Implied. No waiver by either party of any portion of this Agreement or any breach by either party shall constitute a waiver of any other provision, whether or not similar, or of any subsequent breach of the same or any similar provision. Except as expressly provided in this Agreement, no waiver shall be binding unless executed in writing by the party making the waiver. Each party specifically waives notice of default and right to cure said default unless specifically provided for in this Agreement.

J. Timely Performance. Time is of the essence for the performance of all conditions and obligations under this Agreement.

K. Governing Law/Choice of Forum. This Agreement and the rights, duties, and obligations of the parties hereto shall be governed by and construed in accordance with the laws of the State of Arizona, and any controversy, dispute or litigation shall be brought or commenced only in a court of competent jurisdiction in Pinal County, Arizona (or in the United States District Court for the District of Arizona if, but only if, the appropriate court in Pinal County lacks or declines jurisdiction over such action). The parties irrevocably consent to jurisdiction and venue in such courts for such purposes and agree not to seek transfer or removal of any action commenced in accordance with the terms of this paragraph.

L. Prevailing Party's Costs. The parties agree in the event of a breach of this contract, the non-prevailing party will pay the other party's reasonable expenses, including, but not limited to, expert witness fees, and reasonable attorney's fees incurred because of the breach, whether a lawsuit is instituted or not.

M. Severability. If any provision of this Agreement is declared void and unenforceable, such provision shall be deemed severed from this Agreement which shall otherwise remain in full force and effect. Further, if any such provision may be reduced and/or narrowed in scope or the like, such provision shall be reduced, narrowed, and/or the like, and so enforced. The same shall apply to any portion of any provision.

N. Prohibition on Assignment. The Bidder agrees it will not transfer or assign any obligations, duties, rights or benefits under this contract to any person or entity without express written permission of the City. Permission of City may be withheld with or without cause.

O. Cancellation for Conflict of Interest. This Agreement is subject to the cancellation provisions for conflicts of interest pursuant to A.R.S. §38-511.

P. E-verify requirements. To the extent applicable under ARIZ. REV. STAT. § 41-4401, the Bidder and its subcontractors warrant compliance with all federal immigration laws and regulations that relate to their employees and compliance with the E-verify requirements under ARIZ. REV. STAT. § 23-214(A). The Bidder's or subcontractor's breach of the above-mentioned warranty shall be deemed a material breach of the Agreement and may result in the termination of the Agreement by the City. The Bidder agrees to insert language similar to this paragraph in all contracts in which they engage with subcontractors on this project to ensure that those subcontractors are meeting the requirements of the above-mentioned statutes. The City retains the legal right to randomly inspect the papers and records of the Bidder and its subcontractors who work on the Agreement to ensure that the

Bidder and its subcontractors are complying with the above-mentioned warranty. The Bidder and its subcontractors warrant to keep the papers and records open for random inspection during normal business hours by the City. The Bidder and its subcontractors shall cooperate with the City's random inspections including granting the City entry rights onto its property to perform the random inspections and waiving their respective rights to keep such papers and records confidential.

Q. Compliance with A.R.S. §35-391.06 and 35-393.06. Bidder, and his/her firm, certifies that it does not have, nor will it for the duration of this contract have, scrutinized business operations in Sudan or Iran as defined in A.R.S. § 35-391.06 and 35-393.06.

R. Notices. All notices required or permitted to be given hereunder shall be in writing and shall become effective upon personal service or seventy-two (72) hours after being deposited in the United States mail, certified or registered mail, postage prepaid, addressed as shown below or to such other address as the parties have designated and acknowledged in writing.

City of Casa Grande
ATTN: Office of City Manager
510 East Florence Boulevard
Casa Grande, Arizona 85122

ATTN: _____

We, the undersigned, have executed this document on the dates below written and hereby swear and affirm that we are duly authorized in accordance with law to execute this document.

CITY OF CASA GRANDE, an
Arizona municipal corporation

James V. Thompson, City Manager
Date: _____, 2015.

ATTEST:

Remilie S. Miller, City Clerk MMC

APPROVED AS TO FORM:

Brett D. Wallace, City Attorney

typed name of signatory:
signatory's title

Date: _____, 2015.

State of Arizona)
) ss
County of _____)

Acknowledgment

On this ____ day of _____, 2015, _____
personally appeared before the undersigned and acknowledged himself/herself to be the
_____ of _____ being authorized so to do, executed the
Agreement between Bidder and the City (identified in City of Casa Grande records as C. G.
Contract No. _____) in the capacity therein stated and for the purposes therein contained by
signing his/her name.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal.

Notary Public

My commission expires: _____

SAMPLE