

**ADDENDUM TO ASBESTOS REMOVAL AND PARTIAL DEMOLITION OF
409 WEST 2ND AVENUE**

Addendum Number: 2

Date Issued: 10/06/14

- I. This addendum is hereby made as part of the bid packet issued for the City of Casa Grande **Asbestos Removal and Partial Demolition of 409 West 2nd Avenue**, and therefore must be attached to the bid packet response from the bidders.

- II. The following changes shall be made to the bid document, the word *partial* will be removed from the entire bid; it will be replaced with the word *complete*. This change is necessary since the house needs to be completely demolished down to the concrete slab and the slab needs to be washed. Please note that due to this replacement the below titles only for the sections, with the exception of the Background, Intent and Scope Section will change:
 - Notice of Bid
 - Information to Bidders
 - Background, Intent and Scope
 - Bid Form
 - Certification of Bid

- III. The following changes shall be made to the bid document under the **Background, Intent and Scope** section:

1.0 BACKGROUND

The City of Casa Grande is requesting sealed bids for the removal of Asbestos contaminated material, the complete removal of the structure roof, all interior walls; removal of all demolition debris and proper disposal of the construction debris from 409 West 2nd Avenue, Casa Grande, AZ 85122.

Replace this section in its entirety with the following:

The City of Casa Grande is requesting sealed bids for the complete demolition of the house down to the slab and wash the slab; the removal of all demolition debris and proper disposal of the construction debris from 409 West 2nd Avenue, Casa Grande, AZ 85122.

1.2 INTENT

To safely remove all Asbestos contaminated material; the complete removal of the structures roof and all interior walls. Then transport all of the Asbestos Contaminated material and demolition debris to the appropriate landfill for disposal.

Replace this section in its entirety with the following:

To safely remove all Asbestos contaminated material; the complete demolition of the house down to the slab and wash the slab. Then transport all of the Asbestos Contaminated material and demolition debris to the appropriate landfill for disposal.

1.3 PROJECT SCOPE

- 4) The complete removal of the structures roof, all interior wall and properly dispose of the demolition debris.

Replace number 4 with the following:

- 4) The complete demolition of the house down to the concrete slab and wash the slab.

Note: A signed copy to this addendum is to be returned with the Contractor's proposal. The Contractor shall also acknowledge this addendum in the space provided.

Contractor's Signature & Date

Company Name

CITY OF CASA GRANDE, ARIZONA

NOTICE OF BID

The City of Casa Grande will receive sealed bids for the following:

ASBESTOS REMOVAL AND COMPLETE DEMOLITION OF 409 WEST 2ND AVENUE

Each bid shall be in accordance with the specifications and instructions on file with the City Clerk at City Hall, 510 East Florence Boulevard, Casa Grande, Arizona, 85122, where copies can be obtained by calling the City Clerk's Office (520) 421-8600, or a complete packet is available on the City's website: www.casagrandeaz.gov.

A mandatory walk-through of the property, 409 West 2nd Avenue, Casa Grande, AZ is scheduled for Monday, October 6, 2014 at 8:30 a.m. – 12:00 p.m.

All bids must be submitted by **Tuesday, October 14, 2014 at 1:30 p.m.**, City time to the City Clerk, Remilie S. Miller, 510 East Florence Boulevard, Casa Grande, Arizona 85122. The bid opening will take place on **Tuesday, October 14, 2014 at 1:30 p.m.**, Main Conference Room (2nd Floor), 510 E. Florence Boulevard, Casa Grande.

Bids must be addressed to:

**Remilie S. Miller, City Clerk
City of Casa Grande
510 E. Florence Boulevard
Casa Grande, Arizona 85122**

The envelope must be boldly marked:

**BID ON ASBESTOS REMOVAL AND COMPLETE DEMOLITION OF 409 WEST 2ND AVENUE FOR THE CITY OF CASA GRANDE
BID OPENING: TUESDAY, OCTOBER 14, 2014 AT 1:30 P.M.**

The City of Casa Grande reserves the right to waive any informalities or irregularities in this Request for Bids, or to reject any or all bids; to be the sole judge of the suitability of the materials offered, and to award a contract or contracts for the furnishing of one or more items of the services it deems to be in the best interest of the City.

/s/James V. Thompson
City Manager

ASBESTOS REMOVAL AND COMPLETE DEMOLITION OF 409 WEST 2ND AVENUE
INFORMATION TO BIDDERS

I. SECURING BID DOCUMENTS

Specifications and other bid document forms are available at the City Clerk's Office:

Remilie S. Miller, MMC
City Clerk
City of Casa Grande
510 E. Florence Blvd.
Casa Grande, Arizona 85122
(520) 421-8600 Ext. 1110

II. ADDITIONAL INFORMATION

Jeffrey Palmer
Code Compliance Specialist
City of Casa Grande
510 E. Florence Blvd.
Casa Grande, AZ 85122
(520) 520-421-8600
Extension: 3180
Cellular: 520-251-3451
Email: jpalmer@casagrandeaz.gov

III. CONTENT OF BID

The Bid package should contain the following:

- * Call for Bids Notice
- * Information to Bidders
- * General Information/Bid Specifications
- * Bid Form
- * Check List (If applicable)
- * Certification of Bid

IV. INTERPRETATION OF DOCUMENTS

If any person contemplating submitting a bid is in doubt as to the true meaning of any part of this Request for Bids, or finds discrepancies in or omissions from the specifications, the bidder may submit to the City Clerk, a written request for an interpretation or correction thereof. The person submitting the request will be responsible for its prompt delivery. Any interpretation or correction of the proposed documents will be made only by Addendum duly issued by the Department, and a copy

of such Addendum will be mailed or delivered to each person who received a Bid Packet. All Addendums will be forwarded to the City Clerk's Office to be included in the Original Bid Packet. The Department will not be responsible for any other explanation or interpretation of the Request for Bids.

V. ANY ADDENDUMS OR BULLETINS

Any addendums or bulletins issued by the Department during the time of bidding or forming a part of the documents provided to the bidder for the preparation of the bid shall be covered in the bid and shall be made part of the contract. ***No addendums will be issued five (5) days prior to the bid opening.***

VI. WITHDRAWAL OF BIDS

Any bidder may withdraw his bid, either personally or by a written request, at any time prior to the scheduled time for the opening of bids.

VII. ECONOMY OF PREPARATION

Bids should be prepared simply and economically, providing a straightforward, concise description of the bidder's capabilities to satisfy the requirements of these guidelines. The bidder shall be responsible for costs incurred in the proposal preparation and delivery.

VIII. SCHEDULE

The following schedule is planned:

Call For Bid:	September 19, 2014
Walk through of 409 W. 2nd Avenue, Casa Grande, AZ:	October 6, 2014, 8:30 a.m. – 12:00 p.m.
Last Date to Submit Bids:	October 14, 2014 by 1:30 p.m.
Bid Opening:	October 14, 2014 at 1:30 p.m.
Bid Review:	October 15-17, 2014
Bid Award:	November 17, 2014

IX. EVALUATION PROCESS

Bids that are judged by the City to be unresponsive or materially incomplete will be immediately rejected.

Finalists will be selected from the remaining bidders.

The City will perform whatever research it deems necessary into the bidder's history, financial viability and references. The bidder shall cooperate with the Development and Planning Department by providing appropriate information.

X. EVALUATION CRITERIA

The primary evaluation criteria shall be the overall benefit/cost as perceived by the Development and Planning Department, rather than cost only.

The Planning and Development staff shall consider many factors, including the following (which are not in any specific sequence):

- * Responsiveness to the needs of the Department
- * Bidder's qualifications
- * Quality of Product
- * Quoted price

XI. MULTIPLE BIDS

Bidders may submit multiple bids if they so desire. Such multiple bids will be evaluated separately on their own merits.

XII. REQUIREMENTS

The City has established certain requirements as specified in the General Requirement/Bid Specifications. None of these requirements are designed to give any bidder an advantage or disadvantage in the bidding process. Bidders are encouraged to bid even if the bid does not meet the requirements as stated. However, the bidder must state specifically which requirements are not met, how the same function may be otherwise performed, and why this deviation should not be considered material. The City's determination that a deviation is not material does not excuse the bidder from full compliance with other specifications if he is awarded the contract.

XIII. METHOD OF PAYMENT

Bidder should submit billing statement to the attention of the Finance Department. When applicable the bidder should reference on the billing statement the purchase order number or City contract number. The City of Casa Grande makes every effort to generate payment for claims within 30-days from initial request.

XIV. DELIVERY OF PRODUCT/COMPLETION OF WORK

Upon receiving Notice of Proceed or Purchase Order Number, Bidder shall **provide services as specified in the bid specifications.**

XV. EXECUTION OF AGREEMENT

Successful bidder will be required to enter into a formal agreement that is consistent with the bid package outlined within. The bidder to whom the Contract is awarded by the City shall within 15 days after notice of award and receipt of Agreement forms from the City, sign and deliver to the City all required copies. (*Sample of Agreement attached in bid packet – specifics may change to comply with bid specifications*)

XVI. MISCELLANEOUS INFORMATION

- A. All prices quoted will reflect the total to the City for the item/project/service and shall include all applicable taxes, and other charges.
- B. The City will not honor any invoices or claims, which are tendered sixty (60) days after the close of the City's fiscal year for work completed.
- C. The City is not responsible for any bidder's errors or omissions.
- D. All bids submitted to the City are to remain firm for a minimum period of sixty (60) days from the date the bids are officially opened.
- E. The successfully bid is not officially accepted until such time as the bidder receives written notice of acceptance from the City Clerk.
- F. If bidder conducts business inside the City Limits, then a business license number is required.
- G. Where bidder is a corporation or other type of legal entity, bids must be signed in the legal name of the entity followed by the name of the state of incorporation or place of formation, and the legal signature of an officer authorized to bind the entity to a contract.

ASBESTOS REMOVAL AND COMPLETE DEMOLITION OF 409 WEST 2ND AVENUE

BACKGROUND, INTENT AND SCOPE

1.0 BACKGROUND

The City of Casa Grande is requesting sealed bids for the complete demolition of the house down to the slab and wash the slab; the removal of all demolition debris and proper disposal of the construction debris from 409 West 2nd Avenue, Casa Grande, AZ 85122.

1.2 INTENT

To safely remove all Asbestos contaminated material; the complete demolition of the house down to the slab and wash the slab. Then transport all of the Asbestos Contaminated material and demolition debris to the appropriate landfill for disposal.

1.3 PROJECT SCOPE

- 1) Obtain the required demolition permit from the City of Casa Grande's Development Center prior to beginning the work.
- 2) Obtain the required Pinal County permits and file them with Pinal County prior to beginning work.
- 3) The complete removal of all Asbestos Contaminated Material and properly dispose of the contaminated material.
- 4) The complete demolition of the house down to the concrete slab and wash the slab.
- 5) Properly secure the remaining structure to prevent entry.

2.0 PRICE

All taxes included in quoted pricing shall be firm and fixed.

3.0 FOB POINT

Prices quoted shall be from 409 West 2nd Avenue, Casa Grande, AZ., to the appropriate landfill that accepts Asbestos Contaminated material and debris.

4.0 OFFER

Proposer certifies that they have read, understand, and will fully and faithfully comply with this solicitation, its attachments and any referenced documents. Proposer also certifies that the prices offered were independently developed without consultation with any of the other proposers or potential proposers.

BID FORM

**ASBESTOS REMOVAL AND COMPLETE DEMOLITION OF 409 WEST 2ND
AVENUE**

Cost

Bid Price

Applicable Tax

Net Bid Price

Total Price FOB Casa Grande

CERTIFICATION OF BID

FOR

ASBESTOS REMOVAL AND COMPLETE DEMOLITION OF 409 WEST 2ND AVENUE

Bidder hereby certifies by signing and submitting this bid, which includes Notice of Bids, Information to Bidder, Bid Specifications, Bid Form, Issued Addenda and Certification of Bid that they have read and fully understand, and will comply with said invitation for bids.

Corporate Name

Address

City, State, and Zip

Type of Entity

State of Incorporation

Phone Number

Casa Grande Business
License Number (if Applicable)

Signature of Authorized Officer

Print Name of Authorized Officer

Title of Authorized Signatory
