

Regular Meeting

**ARTS & HUMANITIES COMMISSION
MINUTES OF THE MEETING
HELD IN THE COUNCIL CHAMBERS
510 E. FLORENCE BOULEVARD, CASA GRANDE, AZ 85122
WEDNESDAY, JUNE 5, 2013**

A. Call to Order:

Chairman Herman called the meeting to order at 4:30 p.m.

The following members were present:

Debbie Benitez
Pamela Runner
Victor Hammond
Erica Herman
Regis Sommers

The following members were excused:

Stacey Seaman
Susan Wortman

Also present:

Remilie S. Miller	City Clerk
Cathy Zapata	Office Assistant
Kristin Jeffers	President of the Casa Grande Valley Fine Arts Association

B. Minutes

B.1 Regular Meeting – May 1, 2013

Member Hammond moved to approve the regular minutes of May 1, 2013. Member Sommers seconded the motion and was carried unanimously.

C. Reports **None**

D. Unfinished Business **None**

D.1 **Presentation and Discussion with Casa Grande Valley
Fine Arts Association Regarding the Arts & Humanities
Commission’s Concept for Chairtable Fundraising**

The Commission at their last meeting requested to invite the President of Casa Grande Valley Fine Arts Association to discuss possible partnership with “Chairitable” fundraising event.

The Commission participated in the discussion of the “Chairitable” fundraising event with Ms. Kristin Jeffers, President of Casa Grande Valley Fine Arts Association. The “Chairitable” is basically “chair” and “table” collection created and decorated by local artists then auctioned as fundraising. The program promotes art education and creates a variety of community art projects through partnership.

The Commission concurs with Ms. Jeffers’ comment that there are no guidelines or procedures established at this point regarding this project.

Ms. Jeffers suggested integrating this project with the Casa Grande schools to encourage teacher’s participation of their students with the art education concept of “Chairitable” project through the mini grant program. This could also be a possible project for artist in residents at school. Further, Ms. Jeffers inquired about the Commission’s mini grant program schedule in the future.

Chairman Herman suggested for City Clerk Miller to forward the information on the mini grant program when it becomes available.

Ms. Jeffers conveyed that she will present the possible partnership to the members of the Casa Grande Valley Fine Arts Association. She also invited the members of the Arts & Humanities Commission to attend her Association’s meeting to make the presentation about the “Chairitable” project. The Association’s monthly meeting is the 2nd Monday of the month. The next meeting is in September, as they are taking a break in July and August. The meeting is held at the back room of “In the Pear Tree,” 412 N. Florence Street.

Ms. Jeffers announced that “In the Pear Tree” store there is a space in the back room available to any organization to utilize for any type of theatrical workshop. Currently, the Farmer’s Market utilizes this space on Tuesdays from 10:00 am to 6:00 p.m.

**D.2 Update on Discussion with Casa Grande Chamber of Commerce
Regarding the Commission’s Bravo Award Program**

Chairman Herman reported that she provided the information on the Bravo Award Program to Helen Neuharth, President of the Casa Grande Chamber of Commerce. She and Member Benitez will schedule a meeting to discuss this program with Ms. Neuharth next week.

Chairman Herman suggested for the City Clerk to invite Ms. Neuharth to the August meeting of Arts & Humanities Commission.

E. New Business:

E.1 Consider Accepting Reports from FY 2012-2013 Mini Grant

City Clerk Miller reported that recipients of mini-grant funds are required to provide receipts of the expenditure of funds along with a report (submit within 30-days after completion of projects).

City Clerk Miller provided the Commission reports from FY 2012-2013 Mini Grant recipients. The report includes receipts of expenditure, photographs and thank you letters from the students. There were eighteen (18) recipients of the FY2012-2013 Mini Grant. All recipients complied with the Mini Grant requirements, and they are as follows:

1st Round

#	Applicant	Project Title & Dates	Funding Purpose	Mini Grant Award	Report Requirement
1.	Janice Leary Cholla Elementary School 1180 E. Kortsen Rd. Casa Grande, AZ 85122	Keyboards for Kids 11/5/12 to 5/20/13	Equipment (2-Keyboard and 2-Keyboard stand)	\$326.80	<i>Submitted 1/4/13</i>
2.	Melissa Wicks Ironwood Elementary School 1500 N. Colorado Street Casa Grande, AZ 85122	Art Across the Curriculum 12/1/12 to 5/1/13	Project Supplies (paint brushes, proper paper, self-hardening clay, color wheel, charcoal, crayons, crayon sharpeners)	\$327.58	<i>Submitted 5/14/13</i>
3.	Ruth Phillip Ironwood Elementary School 1500 N. Colorado Street Casa Grande, AZ 85122	Native American Art Work April 2013	Project Supplies (air dry clay, active scenic sand, index card stock & mini clay tool set)	\$248.42	<i>Submitted 5/10/13</i>

#	Applicant	Project Title & Dates	Funding Purpose	Mini Grant Award	Report Requirement
4.	Laura Gonzalez Saguaro Elementary School 1501 North Center Avenue Casa Grande, AZ 85122	Arts and Academic Night-Poetry with Art 2/27/12 to 5/1/13	Project Supplies (acrylic, paint, charcoal, watercolors, tissue paper, glitter, mat frames, scratchboards, foam, flour, salt & wax paper)	\$150.00	<i>Submitted 5/24/13</i>
5.	April Rago Ironwood Elementary School 1500 Colorado Street Casa Grande, AZ 85122	After School Art Program (6 th Grade) 12/11/12 to 3/12/13	Project Supplies (Drawing Markers, Scratch Board, Water Colors, Multi-media paper and variety of paint brushes)	\$467.00	<i>Submitted 3/28/13</i>
6.	Layla Turner Saguaro Elementary School 1501 N. Center Casa Grande, AZ 85122	We Dream of a World... 1/01/13 to 5/31/13	Project Supplies (cavass, Paint, "We Dream of A World" book, and Sketch books)	\$400.00	<i>Submitted 3/11/13</i>
7.	Elaine Sullivan McCartney Ranch Elementary School 2631 N. Brown Ave. Casa Grande, AZ 85122	Masterpiece Gallery...McCartney Ranch Style May 24, 2013	Project Supplies (Prang watercolors master class pack, Crayola 462, colored pencils, art tissue, art poster set	\$458.88	<i>Submitted 5/13/13</i>
8.	Steven Wagoner Vista Grande High School 1556 N. Arizola Rd. Casa Grande, AZ 85122	Real time drawing and artistic technique demonstration for beginning to advanced students 1/7/2013 - continuing	Video Equipment for Art	\$2,930.29	<i>Submitted 5/9/13</i>
1st Round Total				\$5,308.97	

2nd Round

#	Applicant	Project Title & Dates	Funding Purpose	Mini Grant Award	Report Requirement
1.	Dr. S. Goodsell, Casa Grande Union High School 1362 N. Casa Grande Avenue Casa Grande, AZ 85122	Poetry Slam Spark Presentation for Schools February 6 and 8, 2013	To establish Poetry Slam Club (Professional Services Project Supplies)	\$1,994.00	<i>Submitted 1/4/13</i>
2.	Denia Welch Ironwood Elementary School 1500 N. Colorado St. Casa Grande, AZ 85122	Handprints May 1, 15, 2013	Project supplies, plaster of paris, forms, paint brushes, ribbon and straws.	\$150.00	<i>Submitted 5/20/13</i>
3.	Abbie Ocha Ironwood Elementary School 1500 N. Colorado Street Casa Grande, AZ 85122	Bringing Art to Science March 25, to May 5, 2013	Project Supplies (72 flower pots, 3 sets of acrylic paints, and three sets of paint brushes designed for primary classrooms	\$175.00	<i>Submitted 5/22/13</i>
4.	Susan Kersey Legacy Traditional School District 1274 E. O'Neil Drive Casa Grande, AZ 85122	Participation in Arizona Odyssey of the Mind Regional Tournament March 9, 2013	Project material for scenery, props and costumes,	\$150.00	<i>Submitted 3/27/13</i>
5.	Amber Cordova McCartney Ranch Elementary School 2631 N. Brown Ave. Casa Grande, AZ 85122	Proud Potters Project May 13 & 17, 2013	Art supplies (36 packages of Amaco self-hardening red clay, 30 nylon clay cutters).	\$300.00	<i>Submitted 5/28/13</i>
6.	Danielle Serna Vista Grande High School 1156 North Arizola Rd. Casa Grande, AZ 85122	VGHS Dance Team Community Dance Performances July 2013	Dancewear (24 professional looking dance uniforms/costumes).	\$375.00	<i>Submitted 5/13/13</i>

#	Applicant	Project Title & Dates	Funding Purpose	Mini Grant Award	Report Requirement
7.	Julie Phelps Villago Middle School 574 E. Lakeside Parkway Casa Grande, AZ 85122	Performance of “CSI: Neverland” by Wade Bradford May 10 & 15, 2013	Costume patterns, material for costumes, elastic, modpodge, glitter, 1 pair of tennis shoes, fake trees & plants, sheets, pvc pipe paint, plywood, table runner	\$730.03	Submitted 5/23/13
2nd Round Total				\$3,874.03	

3rd Round

#	Applicant	Project Title & Dates	Funding Purpose	Mini Grant Award	Report Requirement
1.	Saguaro PTU Attn: Janice Gibby 1501 N. Center Ave Casa Grande, AZ 85122	Puppets Don’t Bully, Puppets Don’t Join Gangs, Puppets Don’t Do Drugs. March 27, May 22, 2013	Construct a sort of puppet theater. (One large folding table, PVP pipe, fabric for curtains, large duffle bag, and video camera).	\$400.00	Submitted 6/3/13
2.	Casa Grande Union High School Attn: Eliana Leamons 2730 N. Trezell Road Casa Grande, AZ 85122	Field Trip to the Science Center Da Vinci experience. April 23, 2013	To purchase general admission tickets for students and chaperons	\$278.24	Submitted 5/17/13
3.	Melissa Wicks Ironwood Elementary School 1500 N. Colorado St. Casa Grande, AZ 85122	Keep It Steady All year to May 2013	Project supplies (hardboard panels, artist tape, oil pastels pack, Kraft paper tape).	\$138.76	Submitted 5/28/13
3rd Round Total				\$ 817.00	

City Clerk Miller conveyed that she will prepare to submit the report requirement stipulated in the Grant-In-Aid Agreement with Tohono O’Odham Nation now that all the FY2012-2013 recipients have complied with the mini grant requirement. She will also provide in the report a thank you letter with copies of the report on a CD explaining the disbursement of \$10,000 and the accomplishment of the grant award as follows:

Rounds	Grant Funds Awarded	Number of Grant Recipients	Number of Students Benefitted from the Program
1 st	\$5,308.97	8	1,150
2 nd	\$3,874.03	7	4,616
3 rd	\$817.00	3	117
Total	\$10,000.00	18	5,883

Member Runner asked if the Commission’s Mini Grant Program received any publicity.

City Clerk Miller conveyed that the Casa Grande Elementary School District Board recognized the Commission’s Mini Grant Program. Also, there were several newspaper articles that captured the “slam poetry” event.

City Clerk Miller reported that Ms. Layla Turner, teacher from Saguaro Elementary School extended an invitation to the Arts & Humanities Commission to attend her class event to view the works of her students. Fortunately, City Clerk Miller was able to attend the event and witnessed the wonderful works of Ms. Turner's class.

Member Runner suggested contacting the local newspaper to spread the word to the community to appreciate the Commission's mini grant program and how it helped the teachers accomplish their school projects pertaining to arts and visual performances.

Chairman Herman suggested possibly getting more publicity while the teachers are completing the activities/projects funded by the mini grant program.

City Clerk Miller conveyed that she will include in the award letter of the mini grant for the teachers to inform the Commission when their projects are showcased or presented.

Member Runner moved to accept the report requirements submitted by the FY2012-2013 Arts & Humanities Commission Educational Partners Program Mini-Grant recipients. Member Hammond seconded the motion and was carried with a 5-0 voice vote.

E.2 Presentation of Performing Arts Fundraising Event

Member Hammond provided the Commission a copy of the brochure from Durango Arts Center 2013-10 Mini Play Contest.

Member Hammond recommended for the Commission to review and consider conducting a contest involving submitting playwrights. Further, Member Hammond explained that the plays would be a maximum of 10 minutes, the panel of judges would then select the top 10, then the top 5, and these top 5 would then be staged as readings. From these top 5, the audience's favorite would receive a \$50.00 prize; the top prize receives \$500.00.

Member Hammond conveyed that this event could be accomplished through partnership. Paramount Theater and/or Central Arizona College (CAC) are possible organizations to partner if the Commission considers conducting this type of event. Member Hammond volunteered to contact Dr. Rojas at CAC.

Chairman Herman expressed that the Commission will need to figure out how handle the promotion of this event.

**E.3 Review and Approve the Casa Grande Youth Commission’s
 Call for Artist Interested in Designing Constructing and
 Installing Art Work for the Garden of Sunshine Memorial Garden**

City Clerk Miller reported that the Commission agreed to assist the Casa Grande Youth Commission with their Call for Artist for an Art Work for the Garden of Sunshine Memorial Garden.

City Clerk Miller confirmed with the Commission that the Call for Artist will be for the Casa Grande Youth Commission seeking artists interested in designing, constructing, and installing an Art Work for the Garden of Sunshine Memorial Garden located at Carr McNatt Park, 1115 N. Brown Avenue.

City Clerk Miller reviewed with the Commission the draft call for artists:

I. Project Background

The Casa Grande Youth Commission is a group of teens appointed by the Casa Grande City Council who represent the interest of Casa Grande’s youth. The Casa Grande Youth Commission began the work on the Garden of Sunshine Memorial Garden project on October 2012. The name of the project “Garden of Sunshine Memorial Garden” was chosen after a young man, Zack “Sunshine” Eide, along with his sister Katie, who were both killed in a tragic crash during a massive dust storm in 2009. The memorial garden will stand as a tribute to members of the Casa Grande community who have passed away as children or teenagers.

The Casa Grande Youth Commission has been raising funds and working on details of the garden so that it will be reflective of personal memories as well as a celebration of life. Any family with a Casa Grande connection, who has lost a child between the ages of 0-18 years, may request a plaque with their child’s name to be added to the memorial wall.

II. Project Description

- A. Design, construct, and install an art work (outdoor sculpture) for the Garden of Sunshine Memorial Garden.
- B. The amount of the project to be commissioned to design, construct, and install is not more than \$1,500.

III. Eligibility

All Arizona Artists are eligible to apply.

IV. Guidelines for the Project

- A. The memorial should reflect a cultural and historical retrospect of the community.
- B. Artist should produce an art work that is conducive to open space. The area is highly visible to the public.

V. Criteria for Selection

- A. Quality of art work
- B. Appropriate media and style
- C. Prior experience
- D. Cost of the proposed art work

VI. How to Apply (Submit the following to the City of Casa Grande, City Clerk, 510 E. Florence Boulevard, Casa Grande AZ 85122)

- A. Statement of Interest, including a brief narrative description of your ideas concerning this project.
- B. Submit entries in digital image adhering to the following specifications:
 - Image Format: JPEG
 - File Size: 1.8MB maximum
- C. Resume of art experience and training.
- D. A cost proposal for the project, including all materials & travel time.

VII. Anticipated Project Schedule

- A. Submit application materials by Monday, July 15, 2013.
- B. Three (3) finalists will be selected. Artists will be asked to make a formal presentation of their proposal on Saturday, September 14, 2013.
- C. Artist to be commissioned for the project will be notified by Friday, September 20, 2013 and is expected to begin work on or about Tuesday, October 1, 2013.
- D. Completion and/or installation of the art work is anticipated by Saturday, November 30, 2013.

City Clerk Miller conveyed that the public notice for this project will be advertised in the local newspaper, posted on the City bulletin boards and Website. She will also email to notify artists who have previously participated with other Commission's projects, and will notify the Casa Grande Valley Fine Arts Association and Arizona Commission on the Arts so they may advertise on their website.

Member Runner moved to approve the Casa Grande Youth Commission's Call for Artist as presented. Member Sommers seconded the motion and was carried with a 5-0 voice vote.

F. Miscellaneous:

It was the consensus of the Commission to cancel the meeting schedule for July and proceed with the August meeting schedule.

G. Public Comments:

Chairman Herman called for public comments. No comments were offered.

H. Adjournment:

There being no further business for discussion, the meeting was adjourned at approximately 5:07 p.m.

Erica Herman
/s/Erica Herman
Chairman