

MINUTES OF THE REGULAR MEETING OF THE CASA GRANDE MUNICIPAL AIRPORT ADVISORY BOARD OF THE CITY OF CASA GRANDE HELD NOVEMBER 27, 2012 IN THE CASA GRANDE MUNICIPAL AIRPORT TERMINAL BUILDING, 3225 N. LEAR AVENUE, CASA GRANDE, ARIZONA, AT THE HOUR OF 6:00 P.M.

MEMBERS PRESENT: David Goss Chairman
 Richard Calcaterra Member
 Ray Kesler Member

MEMBERS ABSENT:

OTHERS PRESENT: Richard Wilkie Airport Manager
 Christine Perez Recording Secretary

A. CALL TO ORDER

Chairman Goss called the meeting to order at 6:00 PM.

B. ROLL CALL

Chairman Goss established a quorum was present.

C. APPROVAL OF MINUTES

Chairman Goss entertained a motion to approve the minutes of the September 25, 2012 meeting. Member Calcaterra motioned to approve the minutes and Member Kesler seconded the motion, the vote carried unanimously.

D. PRESENTATIONS

There were no presentations.

REPORTS BY OFFICERS

E.1 Financial Report for October 2012

Airport Manager Wilkie reported airport staff continues to monitor fuel pricing with the surrounding airports; the city airport continues to offer competitive fuel prices.

F. UNFINISHED BUSINESS

F.1 Capital Improvement Projects (CIP) Update

Manager Wilkie reported the award of the construction administration contract to C & S Engineers Inc. for the south west apron expansion is on the December 3, 2012 council agenda for the first

reading; the estimated start date for three month construction project is the beginning of February 2013. Member Kesler reminded Manager Wilkie the Cactus State Fly In event is scheduled for the first weekend of March 2013; Manager Wilkie will advise the contractor of the event to schedule work accordingly. Manager Wilkie went on to say ADOT approved their portion of the grant for the project a savings of roughly eighty-thousand dollars for the city. Manager Wilkie said ADOT plans to offer assistance to the city to help fund the parallel taxiway rehabilitation mill and overlay in fiscal year 2014. The city contribution is two thousand dollars.

Member Kesler requested an update on the progress in accomplishments/timeline of the airport master plan at the next meeting. Manager Wilkie said some of the first items to move forward are: acquiring additional land, funding for the land acquisition, and realigning the ditch for the taxiway extension.

F.2 Action Item Log Update

Manager Wilkie told the board phone calls to the airport terminal will no longer be forwarded to the staff cell phone; the call forwarding was not conducive to airport operations.

Chairman Goss asked for the status of the subcommittee meetings. Manager Wilkie reported the subcommittees have not met since August and he would like to see the groups reconvene in January 2013. Member Calcaterra would like to see smaller, more controlled group meetings.

The board will not meet in December as the regularly scheduled meeting falls on Christmas Day.

G. NEW BUSINESS

There was no new business.

H. PUBLIC COMMENTS

There were no public comments.

I. REPORTS BY BOARD MEMBERS

Chairman Goss reported Co-Chairman Baker resigned from the board. Chairman Goss would like to send a plaque of appreciation to the family of former board member Ron Blanton to commemorate his contributions to the advisory board.

Member Kesler reported he has received positive feedback from residents regarding the recently updated runway lighting.

J. ADJOURNMENT

Chairman Goss entertained a motion to adjourn the meeting, Member Kesler motioned to adjourn and Member Calcaterra seconded the motion, the vote carried unanimously. Chairman Goss adjourned the meeting at 6:18 PM.

Submitted by Christine Perez, Recording Secretary to the Municipal Airport Authority of the City of Casa Grande, to the City Council, subject to the Airport Advisory Board's approval.

Approved this 26th day of February 2013 by the Municipal Airport Advisory
Board of the City of Casa Grande.

ATTEST:

Chairman of the Municipal Airport Advisory
Board of the City of Casa Grande