

**MINUTES OF THE REGULAR MEETING
OF THE HONORABLE MAYOR AND COUNCIL
OF THE CITY OF CASA GRANDE
HELD IN THE COUNCIL CHAMBERS
510 E. FLORENCE BLVD., CASA GRANDE, AZ 85122
MONDAY, FEBRUARY 2, 2015**

- A. Call to Order:** Mayor Jackson called the meeting to order at 7:00 p.m.
- Invocation:** Council Member Varela delivered the invocation.
- Pledge of Allegiance:** Mayor Pro Tempore Kortsen led the Pledge of Allegiance to the Flag.
- B. Roll Call:**

The following Council Members were present:

Ralph Varela	Council Member
Lisa Fitzgibbons	Council Member
Matt Herman	Council Member
Karl Montoya	Council Member
Dick Powell	Council Member
Mary Kortsen	Mayor Pro Tempore
Robert Jackson	Mayor

Also Present:

James Thompson	City Manager
Larry Rains	Deputy City Manager
Brett Wallace	City Attorney
Remilie S. Miller	City Clerk
William Schwind	Community Services Director
Doug Sandstrom	Finance Director
Paul Tice	Planning & Development Director
Chris Vasquez	Interim Police Administrative Director
Reginald Winston	Police Captain
Dawn Jett	Human Resources Director
Kevin Louis	Public Works Director
Richard Wilkie	Economic Development/Airport Manager

C. Minutes:

Council Member Powell moved to approve the following minutes:

City Council Regular	January 20, 2015
Library Advisory Board	July 9, 2014

Mayor Pro Tempore Kortsen seconded the motion and was carried with a 7-0 voice vote.

D. Claims:

D.1 Claims Dated January 22, 2015

Mayor Pro Tempore Kortsen moved to approve and pay the reported claims dated January 22, 2015. Council Member Montoya seconded the motion and was carried with a 7-0 voice vote.

D.2 Claims Dated January 26 & 29, 2015

Council Member Fitzgibbons moved to approve and pay the reported claims dated January 26 & 29, 2015. Council Member Herman seconded the motion and was carried with a 7-0 voice vote.

E. Meeting Agenda Approval:

Council Member Montoya moved to approve the meeting agenda. Mayor Pro Tempore Kortsen seconded the motion and was carried unanimously.

F. Special Presentation:

F.1 Presentation on FY 2014 Comprehensive Annual Financial Report

Finance Director Sandstrom offered a power point presentation on the City's Comprehensive Annual Financial Report (CAFR) for June 30, 2014.

Director Sandstrom reported on one (1) material weakness noted by the auditors on page 168, audit finding of the CAFR - The subsidiary ledgers for utility accounts receivable were not adequately reconciled to the general ledger throughout the year and at the end of the year. Director Sandstrom conveyed that the finding was also discussed when council approved the reorganization of the Finance Department at the council study session and regular meeting of January 20th.

Director Sandstrom conveyed that the Finance Department has implemented the procedures to adequately reconcile all general ledger accounts, including those relating to utility accounts receivable.

Further, Director Sandstrom noted that there was a prior period adjustment that has to do with the long-term debt that was overstated (Az Water Infrastructure Financing Authority).

Bobby Mikkelson, Audit Manager, Henry & Horne, LLP explained the auditing standards. The City of Casa Grande's Financial Statement is being fairly presented with respect to all materials in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards. He then offered an overview of the procedure used to complete the audit. The auditors offered a clean opinion on the city's financial statement and on the single audit of the city's federal funding.

In response to Council Member Fitzgibbons, Mr. Mikkelson explained that chances are the material weakness found in this audit will not hurt the City and there is no negative impact.

In response to Council Member Fitzgibbons, Director Sandstrom conveyed that through his experience with regards to prior year's audit with material findings, a couple of granting agencies have contacted the City Finance Department and requested explanation on the corrective actions implemented to address the material weakness.

In response to Mayor Pro Tempore Kortsen, Mr. Mikkelson conveyed that the entire City's Comprehensive Annual Financial Report will be uploaded to the Federal Government granting agencies (Department of Housing, Department of Justice and Department of Homeland Security Grants).

In response to Mayor Pro Tempore Kortsen, Director Sandstrom stated that the individual granting agencies do conduct their own audits on a regular basis.

Council Member Herman thanked Henry & Horn for their work and expressed appreciation to Finance Director Sandstrom for being proactive.

In response to Council Member Herman, City Manager Thompson conveyed that traditionally what we find out in the municipal world, some will maintain 10 to 15% of their fund balance. Most of our neighboring jurisdictions right now are incurring less than 10 to 15% of their fund balance. The other thing that Casa Grande does that many municipalities don't, is the complete replacement plans.

Council Member Powell conveyed that he was very proud on how the City handles the finances.

Mayor Jackson thanked the entire City Staff they deserve credit for doing more with less and managing the resources available. Further, Mayor Jackson encouraged the residents to look and review the City's Comprehensive Annual Financial Report (CAFR) for June 30, 2014 online or at the Libraries.

Director Sandstrom encouraged the citizens to look and review the statistical section of the CAFR.

Mayor and Council accepted the report of the Comprehensive Annual Financial Report for Fiscal Year ending June 30, 2014.

G. Consent Agenda:

Mayor Jackson announced consideration of the Consent Agenda and explained that all items listed preceded by an asterisk (*) would be acted upon by a single roll call vote of the Council, unless some member of the Council or member of the public asked that specific items be removed from the Consent Agenda, discussed and voted upon separately.

Council Member Montoya moved for passage of the Consent Agenda. Mayor Pro Tempore Kortsen seconded the motion and the following roll call vote was recorded:

**G.3 *Consider a Special Event Liquor License for
 Honoring/Hiring/Helping our Heroes of Pinal Fundraising Event**

City Clerk Miller recommended in her Request for Council Action form that Mayor and Council authorize the City Clerk to forward local approval to the Arizona Department of Liquor Licenses & Control for issuance of Special Event Liquor License, as requested by the Honoring/Hiring/Helping Our Heroes of Pinal. Their request is in conjunction with their Fundraising Event scheduled for February 15, 2015 from 10:00 a.m. to 10:00 p.m., at the Paramount Theatre located at 420 N. Florence Street, Casa Grande, AZ.

The State of Arizona Board of Liquor Licenses and Control assume little jurisdiction and holds no formal hearings on the issuance of Special Event Liquor License. Almost exclusively the local governing body makes decisions regarding the issuance of such permits. This is the only type of liquor license, which will not be issued without the approval of the local governing board.

The City charges no fee for this type of license. A \$25.00 per day license is charged by the State.

By a 7-0 roll call vote under the Consent Agenda, Council authorized the City Clerk to forward a favorable recommendation to the Arizona Department of Liquor Licenses & Control Board for issuance of a Special Event Liquor License to Honoring/Hiring/Helping Our Heroes of Pinal for their fundraising event on February 15, 2015, from 10:00 a.m. to 10:00 p.m. at the Paramount Theatre, 420 N. Florence Street, Casa Grande, Arizona.

**G.4 *Consider a Special Event Liquor License for
 Ride for the Warrior Fundraising Event**

City Clerk Miller recommended in her Request for Council Action form that Mayor and Council authorize the City Clerk to forward local approval to the Arizona Department of Liquor Licenses & Control for issuance of Special Event Liquor License, as requested by Ride for the Warrior. Their request is in conjunction with their Fundraising Event scheduled for March 7, 2015 from 3:00 p.m. to 8:00 p.m., at Palm Creek Golf and RV Resort located at 1110 N. Henness Rd. Casa Grande, AZ.

The State of Arizona Board of Liquor Licenses and Control assume little jurisdiction and holds no formal hearings on the issuance of Special Event Liquor License. Almost exclusively the local governing body makes decisions regarding the issuance of such permits. This is the only type of liquor license, which will not be issued without the approval of the local governing board.

The City charges no fee for this type of license. A \$25.00 per day license is charged by the State.

By a 7-0 roll call vote under the Consent Agenda, Council authorized the City Clerk to forward a favorable recommendation to the Arizona Department of Liquor Licenses & Control Board for issuance of a Special Event Liquor License to Ride for the Warrior Fundraising Event on March 7, 2015 from 3:00 p.m. to 8:00 p.m. at Palm Creed Golf and RV Resort, 1110 N. Henness Road, Casa Grande, Arizona.

G.5 *Consider a Special Event Liquor License for Greater Casa Grande Chamber of Commerce Monthly Business After Hours Events

City Clerk Miller recommended in her Request for Council Action form that Mayor and Council authorize the City Clerk to forward local approval to the Arizona Department of Liquor Licenses and Control for issuance of Special Event Liquor License, as requested by Greater Casa Grande Chamber of Commerce. Their request is in conjunction with the schedule as follows:

<u>Event</u>	<u>Location</u>	<u>Date</u>	<u>Time</u>
1. Monthly Business After Hours	Brighton Collision Center 3114 N. Lear Ave. Casa Grande, AZ	February 25, 2015	5:00 p.m. to 7:00 p.m.
2. Monthly Business After Hours	Casa Grande Main Street 110 W. 2 nd Street Casa Grande, AZ	March 25, 2015	5:00 p.m. to 7:00 p.m.

The State of Arizona Board of Liquor Licenses and Control assume little jurisdiction and holds no formal hearings on the issuance of Special Event Liquor License. Almost exclusively the local governing body makes decisions regarding the issuance of such permits. This is the only type of liquor license, which will not be issued without the approval of the local governing board.

The City charges no fee for this type of license. A \$25.00 per day license is charged by the State.

By a 7-0 roll call vote under the Consent Agenda, Council authorized the City Clerk to forward a favorable recommendation to the Arizona Department of Liquor Licenses & Control Board for issuance of a Special Event Liquor License to the Casa Grande Chamber of Commerce for their Monthly Business After Hours Events on February 25, 2015 from 5:00 p.m. to 7:00 p.m. at Brighton Collision Center, 3114 N. Lear Avenue and on March 25, 2015, from 5:00 p.m. to 7:00 p.m. at Casa Grande Main Street, 110 W. 2nd Street Casa Grande, Arizona.

G.6 ***2nd Quarterly Report for FY 2014-2015**
Boys & Girls Club of the Casa Grande Valley

By a 7-0 roll call vote under the Consent Agenda, Council accepted the Boys & Girls Clubs of the Casa Grande Valley's 2nd Quarterly Report for Fiscal Year 2014-2015. The report is filed with the City Clerk's Office.

G.7 ***2nd Quarterly Report for FY 2014-2015**
Greater Casa Grande Chamber of Commerce

By a 7-0 roll call vote under the Consent Agenda, Council accepted the Greater Casa Grande Chamber of Commerce's 2nd Quarterly Report for FY 2014-2015. The report is filed with the City Clerk's Office.

G.8 ***Resolution No. 2825.187.2**
Re-Subdivision of Parcel 3 (as previously Re-Subdivided) of
Mission Plaza at Mission Royale Through Amendment to the Final Plat

Planning and Development Director Tice recommended in his Request for Council Action form that Mayor and Council approve the final plat to re-subdivide the Resubdivision of Parcel 3 & 5 Mission Plaza at Mission Royale.

Director Tice reported that the subject parcel is 17.26 acres, and it is proposed to be divided into three lots and a tract. A 13.92-acre portion would remain as Parcel 3, whereas Parcel 6 would be 1.65 acres and Parcel 7 would be .89 acres to accommodate the proposed development of two buildings between the existing Culvers Restaurant and Walgreens. A 1.27 acre tract is also proposed to provide a shared access for vehicles and pedestrians, and a common landscape area. A preliminary plat was approved by Planning Commission, which is a requirement prior to final plat consideration.

By a 7-0 roll call vote under the Consent Agenda, Council passed and adopted Resolution No. 2825.187.2, approving a Re-Subdivision of Parcel 3 (as previously re-subdivided) of Mission Plaza at Mission Royale through Amendment to the Final Plat.

G.9***Resolution No. 3609.5****Amendment No. 5 to the Pre-Annexation and Development Agreement with Harvard Casa Grande Ventures, LLC**

City Manager Thompson recommended in his Request for Council Action form that Mayor and Council approve an amendment to the Post Ranch Development Agreement to extend the term of the agreement through December 31, 2016.

City Manager Thompson reported that during 2005, the City entered into a Development Agreement with the developer of the proposed Post Ranch development, which is located generally between Florence Boulevard to the north, Early Road to the south, Overfield Road to the west, and Toltec Buttes Road to the east. The term of that agreement was to run for five years, with the possibility of extending the term for an additional five years if 150 building permits were pulled during the original term. Post Ranch purchased capacity in the Mission Royale sewer line in Florence Boulevard, and was also an active participant in the group that proposed the building of a new sewer line in the Hacienda road alignment. An active CFD has been created that encompasses both Post Ranch and the neighboring Storey Farms property which is now the home of the proposed Phoenix Mart project.

Because of the housing market slowdown, the development of Post Ranch has not proceeded within the timeline originally anticipated by the parties. During 2010, rather than pull building permits sufficient to extend the term of the agreement, the developer sought an extension of the agreement's term to provide a ready market in the event of the proposed commercial activity adjacent to the area. Because of the developer's partnership with the City on its sewer projects, its previous willingness to work with the City in conforming to changes occurring in City standards during the pendency of its applications, and its proximity to the proposed Phoenix Mart project, Council approved a two-year extension of the agreement (through December 31, 2012) in exchange for the removal of provisions in the original agreement that would have allowed the Developer to prepay sewer development fees for the project. At that time, staff recommended that the extension be only two years with the understanding that additional extensions might be possible if necessary based on the status of the development of the adjacent commercial

project. The Developer has since obtained extensions through 2014, and has now requested an additional extension of the Agreement to December 31, 2016.

Staff continues to believe that extension of the term of this Development Agreement is appropriate given the unique location and circumstances surrounding the development, the Developers commitment to maintain roads within the development that otherwise would be maintained by the City, and to provide the developer the opportunity to quickly provide housing opportunities if necessary to support potential commercial activity. In order to maintain flexibility for the City, staff believes that a short extension of the agreement, through December 31, 2016, should be allowed at this time. If additional circumstances warrant further extension the developer would again need to request such additional extensions from Council after demonstrating the likelihood of meaningful development within the proposed extension period and the justification for the extension.

There is no anticipated fiscal impact from the granting of an extension to the term of the development agreement. Should development occur at the property the City would have additional service obligations, but would also receive enhanced property tax and impact fees to help offset the costs of such development.

By a 7-0 roll call vote under the Consent Agenda, Council passed and adopted Resolution No. 3609.5, approving the Fifth Amendment to the Pre-Annexation and Development Agreement between the City of Casa Grande and Harvard Casa Grande Ventures, LLC; and authorizing execution of the amendment by the City Manager.

H. Public Comments:

Mayor Jackson called for public comments. No comments were offered.

I. Award of Contracts:

I.1

**Ordinance No. 2900
Accepting a Bid from MHQ of Arizona
Purchase of Eight (8) Up-Fits for Police Patrol Sedans**

Public Works Director Louis recommended that Mayor and Council approve the Up Fit purchase of eight 2015 Chevrolet Caprices Patrol Sedans from Municipal Headquarters (MHQ) in an amount not to exceed \$196,471.00.

Director Louis reported that staff published a request for bids to up-fit the Police Patrol Vehicles (PPV) for the City and received four submittals. After review, staff has determined MHQ was the lowest responsive and responsible bidder for the installation of this equipment. Two bids were lower than MHQ but didn't meet specifications established by the City for this equipment. If approved, the pricing established by this contract will be good for one year and cover the up fit of any PPV purchased during that time, including both the Caprice sedan platform as well as the Tahoe SUV platform. *(Staff is evaluating the cost/benefit of moving to the Tahoe as the primary platform PPV. The results of that evaluation will be complete in the near future.)* The request today will cover the up fit of the eight Chevrolet Caprice patrol sedans that the City took delivery of in November. Once awarded, MHQ will take approximately 60 days to complete the up fit.

Staff budgeted \$455,000 for this project in account 404-01-600-4610-00 for the Caprice purchase and up fit identified in project 14-POL-3053 with an adequate balance remaining to cover the \$196,471 for this part of the project. At the end of vehicle service-life, all serviceable up fit items will be removed and transferred to new vehicles.

DISCUSSION

In response to Council Member Powell, Director Louis conveyed that ultimately it will be the decision of the Police Department to determine what vehicle (Caprice or Tahoe) to utilize. The Police Department currently has two (2) platforms the SUV (Tahoe) and the Sedan (Caprice). The up-fit contract was written to cover both up-fits for Tahoe and Caprice. Whatever decision the Police Department will make in the future, the up-fits for both vehicles will be covered for at least one year.

In response to Council Member Montoya, Director Louis conveyed that Municipal Headquarters (MHQ) is fairly new to the industry. This is the first time Casa Grande will utilize MHQ; however, Staff completed extensive background, visited the company and are confident that they will meet the requirements of the contract.

Further, Director Louis conveyed that the up-fit contract will be good for one year in order to improve the program of up-fitting police vehicles a litter quicker.

submits specifications on their product line. The specifications are for basic NFPA complaint units. Pierce also submits a list of "published" options and these are most of the common options people add to their units. Anything not on the "published" list would then be classified as an "un-published" option. These options are typically customer specific items. When it is all said and done the total sell price of the unit cannot be made up of more than 25% unpublished options. There is also a user fee which in the case of fire apparatus is \$2,000.00 per purchase order. Forty-two cities, towns and counties in Arizona have utilized this cooperative bid process to make purchases.

The capital replacement unit is for shop 424, a 2001 55' Pierce Saber SkyBoom. This will allow the department to move one of our 2007 Pierce Quantum pumper's into an alarm engine/swap out unit located at 501 as E-5011. Just a quick note, shop 424 E-5041 has incurred \$175,106.60 in repairs and has been out of service for 75 days this past calendar year. In order for us to keep it as an alarm engine/swap out unit for the department it must be reliable and trustworthy of service demands. Moving this unit out of the operation and trading it in will help reduce our maintenance cost and down times.

This unit was originally up for replacement in FY2016. However, due to the cost to maintain this vehicle and the number of days it was out of service, it is being recommended by Fleet Services, Finance Department, City Manager's Office and the Fire Department that this unit be replaced immediately. Current fabrication time to build this pumper is 9-11 months from order date. The new Quantum pumper will become one of our first due units. This Quantum custom chassis is almost identical to our other Quantum pumpers, which as you are aware of is a heavy-duty chassis that can withstand the unique roadway challenges we have in the City. The chassis will be powered by a Series 60 Detroit Diesel rated at 470 HP and have an Allison Gen IV transmission. The pumper will carry 1000' of 5" LDH supply line, carry 750 gallons of water and have a 1,500 GPM pump. The unit will have a compressed air foam system (CAFS) intergrated into the Waterous Pump for Class A Foam applications. The unit will have an integral foam tank for Class A Foam. A hydraulic ladder rack is installed due to dual high side compartmentation for the storage of equipment. The frame carries a 50-year warranty, the cab carries a 10-year warranty, the pumper body carries a 5-year warranty, the motor is 5-years/100,000 miles, the transmission is 5-years/unlimited mileage, the paint has a 10-year warranty and the UPF water tank carries a lifetime warranty. This new technology will be able to provide us with the tools needed to conduct fire and rescue services for the next 12-years.

This purchase is made possible through the City's capital replacement program. A budget transfer utilizing available vehicle replacement funds will establish the budgeted amount for this project at \$653,000.00 and the expected useful life span of this vehicle is 12-years. The annual cost would be any maintenance and fuel needed during the year, as this is a replacement vehicle these costs are already included in the budget. The cost of the unit is \$688,916.88, without any pre-payment. The fire department is recommending to pre-pay the total amount of \$652,528.07 up front and realize a savings of \$33,600.00 to the City. The pre-payment will need to be made at the time of the order. The City Finance Director is recommending that we take this pre-payment option and realize a savings which benefits the City's financial position. Staff is working with the vendor to include the 2001 unit as a trade in for the new unit. Upfit of radios, MDT and striping will be included in next year's fiscal budget.

City Clerk Miller read by title only Ordinance No. 2901, accepting a bid from Pierce Manufacturing, Inc. for the purchase of a 2015 Pierce Quantum Pumper; authorizing the expenditure of public funds in an amount not to exceed \$652,528.07; authorizing execution of a contract with, or purchase order to, Pierce Manufacturing, Inc.; and authorizing the transfer of budget authority between accounts.

DISCUSSION

Council Member Montoya expressed concern on the situation of Rural/Metro Corp (Southwest Ambulance), private company that provides ambulance service in Casa Grande.

Further, Council Member Montoya asked if the City will have funds to buy rescue units to serve the citizens of Casa Grande.

In response to Council Member Montoya, City Manager Thompson conveyed that the City is working on a contingency plan should Southwest Ambulance stop providing local services. This discussion will be added to the City Council retreat.

Council Member Powell moved for passage of Ordinance No. 2901. Council Member Herman seconded the motion and the following roll call vote was recorded:

AYES

ABSTAIN

NAYS

Council Member Varela
Council Member Fitzgibbons
Council Member Herman
Council Member Montoya
Council Member Powell
Mayor Pro Tempore Kortsen
Mayor Jackson

Mayor Jackson then declared Ordinance No. 2901 passed to a second reading.

I.3

Ordinance No. 2902

**Accepting the Sole Source Provider Offer from
Westnet to Provide Three (3) First-In Alerting Core Systems**

Fire Chief Miller recommended that Mayor and Council adopt an ordinance to purchase (3) First-In Alert Systems from Westnet for a price of \$74,498.84.

Chief Miller reported that this purchase is made possible through the City's Capital Program. The cost of the (3) First-in Alert Systems include equipment, installation and tax for a total of \$74,498.84. This project will provide a First in Alerting Core System for Stations 501, 502, 503 and allow consistency in our alerting system required due to the overall increase in demands related to growth over the last decade. When the city built Fire Station 504 back in 2011 we included a First-In Alert System in the capital cost of the building. This project will provide consistency with equipment, automation and redundancy being the same system as we installed at Station 504 in 2011.

This system allows our Public Safety Dispatch Center to tone out calls for service in the city. This package contains audible notification, visual notification, visual and heart saver technology. The system has VOIP capabilities, the capability to select a respective unit from a station and interface with specific station equipment, IE: overhead doors, lighting and the oven. This system incorporates heart saver technology into its design. Along with this alert system comes system redundancy, in other words it will send out notification by way of a radio frequency and it has a constant connection to our CAD system. The process is automated and does not require the dispatcher to make other decisions once it is initiated, it goes through an algorithm automatically. With this new system we will see a CAD pre-alert notification to the station of an incoming call and thus allow for a quicker out of

shute time. Data collection for dispatch and out of shute time will be more accurate and timed stamped. The system will also allow the dispatcher to send a unit who is covering another station to a call. Our current station alert system at the three stations consists of an radio frequency system only, with no redundancy. It consists of a pager in a voice charger hung up in the ceiling and connected to a speaker. Due to the growth the City has experienced this equipment does not meet the requirements of our service area. Our current system has had some system failures in which the first due was not notified initially of a call.

The new alert system will provide for the level of service identified in our development impact fee study. First In warranty is provided by Westnet and consists of one year parts and labor.

This purchase is made possible through the City's capital program. The budgeted amount for this project is \$75,000.00 and funds are included in the FY2015 Budget account #415-20-701-4360-00 Project #1521. The cost of this project is \$74,498.84. There is a one-year parts and labor warranty provided by Westnet. Once the warranty has ended we will repair as necessary.

City Clerk Miller read by title only Ordinance No. 2902, accepting the Sole Source Provider offer from Westnet to provide Three (3) First-In Alerting Core Systems; authorizing expenditure of public funds in an amount not to exceed \$74,498.84; and authorizing the execution of a contract.

Mayor Pro Tempore Kortsen moved for passage of Ordinance No. 2902. Council Member Fitzgibbons seconded the motion and the following roll call vote was recorded:

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Council Member Varela		
Council Member Fitzgibbons		
Council Member Herman		
Council Member Montoya		
Council Member Powell		
Mayor Pro Tempore Kortsen		
Mayor Jackson		

Mayor Jackson then declared Ordinance No. 2902 passed to a second reading.

I.4

**Ordinance No. 2903
Accepting the Proposal for Professional Services
from Armstrong Consultants, Inc. to Provide
Preliminary and Final Design Services for Taxiway E**

Economic Development/Airport Manager Wilkie recommended that Mayor and Council approve a design contract with Armstrong Consultants Inc. in an amount of \$85,463.52 for preliminary and final design for the City of Casa Grande Airport Development Project, Taxiway E Reconstruction, authorizing an increase to the amount of local funding required for design and amending the budget to reflect design phase only.

Mr. Wilkie reported that Taxiway E at Casa Grande Municipal Airport is the primary taxiway for the private hangars, access from Airport Industrial Park and the future City owned shade or T-hangars at South Terminal Apron. This taxiway is also heavily used during the Airport Fly-ins. Taxiway E was built a few decades back and has deteriorated to the point where a reconstruction is necessary. The 2010 pavement survey done by Arizona Department of Transportation (ADOT) Pavement Management System recommended the mill and overlay for Taxiway E. However, the latest pavement assessment survey by ADOT showed that the pavement is significantly deteriorated and should be milled and replaced. The current condition of the pavement makes emergency or spot repairs to the taxiway ineffective and simply a waste of resources.

The City staff went through the Request for Qualifications (RFQ) process for professional services and received seven Statements of Qualifications (SOQs) from consulting firms. Two of the SOQs were incomplete and non-responsive. A review panel was established to review the five SOQs using the criteria and selection process specified in the published RFQ for the project. The review panel made their recommendation and selected Armstrong Consultants Inc. as the top ranked and most suitable firm to meet the project needs.

Under this contract, Armstrong Consultants Inc. will provide professional design services for the preliminary and final designs of Taxiway E reconstruction. The preliminary design phase will identify and evaluate alternatives to allow cost effective and practical solutions that will result in a lower initial cost and in lower long-term maintenance costs. The final design will provide well-defined construction requirements with selected bid alternatives as appropriate to allow for competitive construction bids. The bidding services and construction administration of the project are listed as optional services and will be processed

through the City Council as a separate Request for Council Action in future along with the project construction authorization. The construction of this project is subject to availability of funds from Arizona Department of Transportation Aeronautics Division. The reconstruction work will involve removal of existing pavement, clearing and grubbing, excavation/grading and pavement construction.

Armstrong Consultants Inc. initially submitted a proposal in an amount of \$90,206.80 for design, the optional services of bidding services for \$9,250.00 and optional construction services \$91,340.00 totaling into \$190,796.80. The staff negotiated the design only cost to \$85,463.52 and is requesting City Council authorization. The funding for the design-only services is proposed to be ADOT – 90.00% and Local Funds (City of Casa Grande) – 10.00%. This would result into \$76,971 for ADOT and \$8,546.35 for the City match, respectively.

Staff has previously gone through the grant request process with the ADOT. The Taxiway E previously received a design-only ADOT grant E4S2B in the amount of \$27,000 with a local City Match of \$3,000. A grant amendment request totaling \$90,000 (including reimbursable administration expenses) has been made to ADOT State Transportation Board which will increase the grant amount from \$27,000 to \$81,000.00 and local City match from \$3,000 to \$9,000.00.

The City will be responsible for up to \$8,546.35 of the total contract amount of \$85,463.52.

This project is included in the FY2015 budget as Project 1519 Taxiway E Rehabilitation with a total project cost of \$706,700. When included in the budget this project was projected to be a federal, state, and local project with a 95% federal, 2.5% state, and 2.5% funding split, but the federal government could not participate, so the state is funding 90% and the city is responsible for 10%.

Funds are available in the project budget to pay for the City's share of the design cost. However, this project was approved by council with a total of \$17,668 of local funds for the entire project. Due to federal government funding being removed the City's local share of the entire project will increase by \$53,003. Upon approval a budget transfer will adjust the project budget to be design only for FY2015 matching the ADOT funding request of \$90,000. Funding for the construction portion of this project will be requested from the general fund next fiscal year. The budget for Taxiway E Rehabilitation is in account 409-30-260-4220-00 Project #1519.

Project 1519 – Taxiway E Rehabilitation

	Original	Revised
Federal	\$671,365	\$ -
State	\$17,668	\$636,030
Local	\$17,668	\$70,670
Total	\$706,701.00	\$706,700.00

City Clerk Miller read by title only Ordinance No. 2903, accepting the proposal for professional services from Armstrong Consultants, Inc. to provide Preliminary and Final Design Services for Taxiway E; authorizing expenditure of public funds in an amount not to exceed \$85,463.52; and authorizing the execution of a contract.

Council Member Fitzgibbons moved for passage of Ordinance No. 2903. Council Member Montoya seconded the motion and the following roll call vote was recorded:

- | <u>AYES</u> | <u>ABSTAIN</u> | <u>NAYS</u> |
|----------------------------|-----------------------|--------------------|
| Council Member Varela | | |
| Council Member Fitzgibbons | | |
| Council Member Herman | | |
| Council Member Montoya | | |
| Council Member Powell | | |
| Mayor Pro Tempore Kortsen | | |
| Mayor Jackson | | |

Mayor Jackson then declared Ordinance No. 2903 passed to a second reading.

- J. Boards and Commissions:** None
- K. Ordinances, Resolutions, and Other Matters or Subjects Requiring Action by the Council:** None
- L. Public Meetings, Public Hearings, Open Record Review, and Closed Record Reviews:** None
- M. Executive Session:** None

N. Reports:

Council Members Varela, Montoya and Fitzgibbons reported attending the funeral services of City Fire Captain Phillip Emmett and expressed condolences to the family of Captain Emmett and the Fire Department.

Council Member Herman reported on the following:

- Expressed appreciation on the presentation of the City's Financial standing and acknowledged the Finance Department, all City Department Head and management for what the City has accomplished.
- Received several calls from citizens regarding panhandlers in the community. Requested for Staff to look into the safety concerns for panhandler.

Council Member Powell invited everyone to support the Seeds of Hope annual dinner and fundraising event scheduled for Saturday, February 28, 2015.

Mayor Pro Tempore Kortsen offered a brief update on the community garden.

Council Members Montoya and Fitzgibbons reported attending the Police Department Award banquet held on Friday, January 23rd.

Mayor Jackson reported on the following:

- Reminded the City Council to participate in the video presentation for the Mayor's State of the City Address.
- Invited the City Council to welcome the participants of the City's 2015 Leadership Academy on Thursday, February 5th, 6:00 p.m. at Parks/Recreation Armadillo/Bobcat Rooms.
- Announced that the City's Low-Cost Rabies Vaccination and License Clinic is scheduled for Saturday, February 7th, 10:00 a.m. at Paul Mason Sportsplex.
- Reminded the City Council of the Chamber of Commerce Breakfast scheduled for Tuesday, February 9th, 7:30 a.m. at 575 N. Marshall Street.
- Reminder the City Council of the Council Retreat, scheduled for Wednesday, February 11th, 9:00 a.m. at Parks/Recreation Bobcat Room.
- Announced and encouraged the City Council to stop by and thank Caren Rausis, Executive Secretary. Caren's last day with the City is February 6th.

O. Adjournment:

There being no further business at this time, the meeting was adjourned at approximately 8:17 p.m.

Robert M. Jackson
/s/Robert M. Jackson
Mayor

ATTEST:

Remilie S. Miller
/s/Remilie S. Miller, MMC
City Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the City Council of Casa Grande, Arizona held on the 2nd day of February 2015. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 17th day of February, 2015

Remilie S. Miller
/s/Remilie S. Miller, MMC
City Clerk