

**MINUTES OF THE REGULAR MEETING
OF THE HONORABLE MAYOR AND COUNCIL
OF THE CITY OF CASA GRANDE
HELD IN THE COUNCIL CHAMBERS
510 E. FLORENCE BOULEVARD, CASA GRANDE, AZ 85122
TUESDAY, JANUARY 19, 2016**

- A. Call to Order:** Mayor Jackson called the meeting to order at 7:00 p.m.
- Invocation:** Council Member Herman delivered the invocation.
- Pledge of Allegiance:** Mayor Pro Tempore Montoya led the Pledge of Allegiance to the Flag.
- B. Roll Call:**

The following Council Members were present:

Ralph Varela	Council Member
Lisa Fitzgibbons	Council Member
Matt Herman	Council Member
Mary Kortsen	Council Member
Dick Powell	Council Member
Karl Montoya	Mayor Pro Tempore
Robert Jackson	Mayor

Also Present:

James Thompson	City Manager
Larry Rains	Deputy City Manager
Brett Wallace	City Attorney
Remilie S. Miller	City Clerk
Doug Sandstrom	Finance Director
William Schwind	Community Services Director
Dawn Jett	Human Resources Director
Terrence McKeon	Deputy Public Works Director
Chris Vasquez	Interim Police Administrative Director
Mike Brashier	Communications Manager
Reginald Winston	Police Captain

C. Minutes:

Council Member Powell moved to approve the following minutes:

City Council Regular	January 4, 2016
Arts & Humanities Commission	December 2 and 16, 2015
Police Personnel Retirement Board	December 21, 2015
Planning & Zoning Commission	December 3, 2015
Parks & Recreation Advisory Board	December 2, 2015
Casa Grande Youth Commission	August 9, September 12, October 17, November 1 and December 5, 2015
Board of Adjustment	September 15, 2015

Council Member Kortsen seconded the motion and was carried with a 7-0 voice vote.

D. Claims:

D.1 Claims Dated December 31, 2015 and January 7, 2016

Council Member Varela moved to approve and pay the reported claims dated December 31, 2015 and January 7, 2016. Council Member Fitzgibbons seconded the motion and was carried with a 7-0 voice.

E. Meeting Agenda Approval:

Mayor Pro Tempore Montoya moved to approve the meeting agenda with changes (present Agenda Item F.2 before F.1). Council Member Fitzgibbons seconded the motion and was carried unanimously.

F. Special Presentation:

F.2 Presentation of Life Saving Award

Interim Police Administrative Director Chief Vasquez along with Police Captain Winston and Communications Manager Brashier recognized and presented the Life Saving Awards to Police Corporal Jacob Robinson, Dispatcher Kelly McCoy, and Police Officer Jeffrey McKean.

F.1 Presentation from the Boys & Girls Club of Casa Grande Valley

Matthew Lemberg, Executive Director of Boys & Girls Club of Casa Grande Valley, offered a presentation on the annual mid-year review of the organization’s 18 year operations, activities; e.g. membership, soccer league, SMART move, the recent opening of the new club at McCartney Ranch, continued partnership with Casa Grande Elementary School District and Casa Grande Police Department, a new partnership with Saint Anthony School and expansion of the teen program outside of the organization’s normal core. Further, Mr. Lemberg thanked the City Council, Parks & Recreation Staff and other City Staff that continuously provide assistance to their organization.

Mayor and Council expressed their appreciation to Mr. Lemberg for offering an informational update and to the Board Members of Boys & Girls Club of Casa Grande Valley for their dedication and hard work in providing the programs and services to the youth of Casa Grande.

G. Consent Agenda:

Mayor Jackson announced consideration of the Consent Agenda and explained that all items listed preceded by an asterisk (*) would be acted upon by a single roll call vote of the Council, unless some member of the Council or member of the public asked that specific items be removed from the Consent Agenda, discussed and voted upon separately.

Mayor Pro Tempore Montoya moved for passage of the Consent Agenda Council Member Kortsen seconded the motion and the following roll call vote was recorded:

AYES
Council Member Varela
Council Member Fitzgibbons
Council Member Herman
Council Member Kortsen
Council Member Powell
Mayor Pro Tempore Montoya
Mayor Jackson

ABSTAIN

NAYS

Mayor Jackson then declared that all items in these minutes identified by an asterisk (*) preceding the title of that item were passed and adopted.

G.1 ***Ordinance No. 2942**
Accepting a Bid from Vanguard Truck Center for the
Purchase of a 2016 Mack MRU 613 Cab-Over Engine
Chassis Equipped with an EZ-Pack Front Load Refuse Body

By a 7-0 roll call vote under the Consent Agenda, Council passed and adopted Ordinance No. 2942, which appeared before Council for a second reading, accepting a bid from Vanguard Truck Center for the purchase of a 2016 Mack MRU 613 Cab-over engine chassis equipped with an EZ-Pack front load refuse body provided by Norwood Equipment Inc.; authorizing the expenditure of public funds in an amount not to exceed \$279,764.00; and authorizing execution of a contract with, or purchase order to, Vanguard Truck Center in accordance with the terms submitted to the Arizona State Bid List.

G.2 ***Ordinance No. 2943**
Accepting a Bid from Global Environmental Products, Inc.
for the Purchase of a 2016 Street Sweeper

By a 7-0 roll call vote under the Consent Agenda, Council passed and adopted Ordinance No. 2943, which appeared before Council for a second reading, accepting a bid from Global Environmental Products, Inc. for the purchase of a 2016 street sweeper; authorizing the expenditure of public funds in an amount not to exceed \$243,707.00; and authorizing execution of a contract with, or purchase order to, Global Environmental Products, Inc.

G.3 ***Ordinance No. 1178.313.2**
Major Amendment to Overfield Farms Planned Area
Development (PAD) Adopted for Property Located at
Azurite Way Alignment to the West, Overfield Road to the East,
Kortsen Road to the South, and Overfield Drive to the North

By a 7-0 roll call vote under the Consent Agenda, Council passed and adopted Ordinance No. 1178.313.2, which appeared before Council for a second reading, approving a major amendment to Overfield Farms Planned Area Development (PAD) adopted for property located at Azurite Way Alignment to the West, Overfield Road to the East, Kortsen Road to the South, and Overfield Drive to the North, Casa Grande, Arizona.

G.4 *Consider a Special Event Liquor License Application
St. Anthony of Padua Roman Catholic Parish - Casa Grande

City Clerk Miller recommended in her Request for Council Action form that Mayor and Council authorize the City Clerk to forward local approval to the Arizona Department of Liquor Licenses & Control for issuance of Special Event Liquor License, as requested by the Saint Anthony of Padua Roman Catholic Parish – Casa Grande. Their request is in conjunction with their fundraising event scheduled for February 13, 2016 from 5:00 p.m. to 11:30 p.m. at Saint Anthony of Padua Community Center, 150 N. Drylake Street, Casa Grande, Arizona.

City Clerk Miller reported that the State of Arizona Board of Liquor License and Control assume little jurisdiction and holds no formal hearings on the issuance of Special Event Liquor License. Almost exclusively the local governing body makes decisions regarding the issuance of such permits. This is the only type of liquor license, which will not be issued without the approval of the local governing board.

The City charges no fee for this type of license. A \$25.00 per day license is charged by the State.

By a 7-0 roll call vote under the Consent Agenda, Council authorized the City Clerk to forward a favorable recommendation to the Arizona Department of Liquor Licenses & Control Board for issuance of Special Event Liquor License to Saint Anthony of Padua Roman Catholic Parish’s Fundraising Event on February 13, 2016 from 5:00 p.m. to 11:30 p.m. at Saint Anthony of Padua Community Center, 150 N. Drylake Street, Casa Grande, Arizona.

G.5 *Consider a Special Event Liquor License Application
Casa Grande Community Hospital Foundation

City Clerk Miller recommended in her Request for Council Action form that Mayor and Council authorize the City Clerk to forward local approval to the Arizona Department of Liquor Licenses & Control for issuance of Special Event Liquor License, as requested by the Casa Grande Community Hospital Foundation. Their request is in conjunction with their Fundraising Event scheduled for April 8, 2016 from 5:00 p.m. to 10:00 p.m., at J. Warren Memory Gardens located at 1451 E. Florence Blvd., Casa Grande, Arizona.

City Clerk Miller reported that the State of Arizona Board of Liquor Licenses and Control assume little jurisdiction and holds no formal hearings on the issuance of Special Event Liquor License. Almost exclusively the local governing body makes decisions regarding the issuance of such permits. This is the only type of liquor license, which will not be issued without the approval of the local governing board.

The City charges no fee for this type of license. A \$25.00 per day license is charged by the State.

By a 7-0 roll call vote under the Consent Agenda, Council authorized the City Clerk to forward a favorable recommendation to the Arizona Department of Liquor Licenses & Control Board for issuance of Special Event Liquor License to Casa Grande Community Hospital Foundation's Fundraising Event on April 8, 2016 from 5:00 p.m. to 10:00 p.m., at J. Warren Memory Gardens located at 1451 E. Florence Blvd., Casa Grande, Arizona.

G.6 *Consider a Special Event Liquor License Application
Honoring/Hiring/Helping our Heroes of Pinal Fundraising Event

City Clerk Miller recommended in her Request for Council Action form that Mayor and Council authorize the City Clerk to forward local approval to the Arizona Department of Liquor Licenses & Control for issuance of Special Event Liquor License, as requested by Honoring/Hiring/Helping Our Heroes of Pinal County. Their request is in conjunction with their Fundraising Event scheduled on January 30, 2016 from 8:30 a.m. to 6:00 p.m., to be held at Palm Creek Golf and RV Resort, 1110 N. Henness Road Casa Grande, AZ, 85122.

City Clerk Miller reported that the Arizona State Department of Liquor Licenses & Control assume little jurisdiction and holds no formal hearings on the issuance of Special Event Liquor License. Almost exclusively the local governing body makes decisions regarding the issuance of such permits. This is the only type of liquor license, which will not be issued without the approval of the local governing board.

The City charges no fee for this type of license. A \$25.00 per day license is charged by the State.

Other members serving on the Board include the following:

<u>Name</u>	<u>Terms Extend Through</u>
Gloria Smith	9/30/2017
Jeannette Rhodes	9/30/2017
Seprina Packard	9/30/2017
Jonathan Voyce	9/30/2017

By a 7-0 roll call vote under the Consent Agenda, Council re-appointed Stacey Seaman and appointed Lorrie Carter and Mary Gonzales to the Arts and Humanities Commission, with terms to extend through September 30, 2018.

**G.10 *Consider the Street Closures to Accommodate
the Annual O’odham Tash Parade**

Community Services Director Schwind recommended in his Request for Council Action form that Mayor and Council authorize the closure of portions of Florence Boulevard, Florence Street, Brown Avenue, 6th, 5th, 4th, 3rd, and 2nd Streets to accommodate the 5th Annual O’odham Tash Parade to be held Saturday, February 13, 2016 from approximately 7:00 AM until 12:00 Noon.

Director Schwind reported that the Parade will require temporary closure of Brown Avenue from Florence Boulevard to 5th Street for staging purposes. We also ask that portions of 4th, 3rd, 2nd and Florence Streets be closed to vehicle traffic to accommodate the parade through downtown. The attached map show street closures, barricade plan and detour route to be used.

Florence Boulevard will also be temporarily closed to vehicle traffic so that the parade may proceed from Brown Avenue onto Florence Street. The Arizona Department of Transportation has received our application and we anticipate obtaining a permit soon. Businesses and residents affected by the closure have been notified by letter and the parade committee plans to notify the general public by printing news releases within the Casa Grande Dispatch along with a map. The closures are as follows and all times are approximate:

Staging area – Brown Avenue from 5th Street to Hwy 84 7:00 AM - End of Parade, approximately 11:00 AM

Parade Route – Florence Boulevard, Florence St., 2nd, 3rd, and 4th Streets 8:15 AM - End of Parade, approximately 11:00 AM

Approval of this action will have fiscal impact primarily for the Police and Public Works Departments to coordinate street closures and insure safety and compliance.

By a 7-0 roll call vote under the Consent Agenda, Council authorized the closure of portions of Florence Boulevard, Florence Street, Brown Avenue, 6th, 5th, 4th, 3rd, and 2nd Streets to accommodate the Annual Cowboy O'odham Tash Parade on Saturday, February 13, 2016 from approximately 7:00 a.m. until 12:00 p.m.

G.11

***Resolution No. 4961
Cooperative Fire Rate Agreement with
the Arizona State Land Department**

Fire Chief Miller recommended in his Request for Council Action form that Mayor and Council approve and authorize the City Manager to execute the Cooperative Fire Rate Agreement with the Arizona State Land Department.

Chief Miller reported that the previous approved Cooperative Fire Rate Agreement with the Arizona State Land Department will expire on March 31, 2016. This agreement is for a period of two-years and can be amended if there is a need to drop or add emergency response vehicles. State Land establishes the standardized rates for equipment only. They pay our actual cost of personnel plus employee related expenses including backfill, this can be at either the straight or overtime rate. All fire fighting vehicles are charged by the hour for their use and a command vehicle is charged by the day, plus mileage.

The fiscal impact to the fire department is covering personnel wages paid for a period of 90 - 120 days until reimbursement is processed for the personnel sent to mitigate a wildland fire as requested by Arizona State Land. Revenues collected through this established rate agreement will cover our actual cost of wages, training and equipping the wildland team.

By a 7-0 roll call vote under the Consent Agenda, Council passed and adopted Resolution No. 4961, authorizing the Cooperative Fire Rate Agreement with the Arizona State Land Department; and authorizing execution of the agreement by the City Manager.

H. Public Comments:

Mayor Jackson called for public comments.

Mr. James Spence former Casa Grande resident of the Villago Subdivision (2842 N. Blossom Lane) shared his concern on the sewer and trash invoice the City is continuously charging him since he and his wife moved to Georgia in August 2015. Ms. Spence conveyed that the property is for sale and vacant and he should not be billed for the services that no one is utilizing.

Mayor Jackson referred Mr. Spence to follow up with Deputy City Manager Larry Rains.

Mr. Rick O’Neil of 1430 N. Koenig Drive, Casa Grande and President of The Casa Grande Dream Team conveyed that their team goals is to compete on a national stage and be chosen to represent the United States of America in the International Dance Worlds competition. Mr. O’Neil expressed appreciation to Mayor Jackson for declaring a proclamation supporting the dream of the team.

Members of the Dream Team (Faith Owen, Taitum Ronquillo, Hannah O’Neil, Averi Pepper, Madysen Haro, Grace Owen, Ashley Fisher and Shannon Kenney) introduced themselves, highlighted the Casa Grande history, their dream and accomplishments.

I. Award of Contracts:

I.1

Resolution No. 4962

Accepting a Proposal for Professional Services from Gannett Fleming, Inc. to Provide Engineering Design Services for the Cottonwood Lane and Arizola Road Drainage Study

Deputy Public Works Director McKeon recommended that Mayor and Council approve a professional engineering design services contract with Gannett Fleming, Inc. in an amount not to exceed \$45,000 for the Cottonwood Lane Arizola Road Drainage Study.

Deputy Public Works Director McKeon reported that Cottonwood Lane near Arizola Road experiences repeated stormwater flooding during and after heavy rains. This results in partial or complete road closure for safety, cleaning and maintenance purposes. Cottonwood Lane is a major arterial that helps provide east west connectivity through our city. Cottonwood Lane was reconstructed in 2007 and pavement is fairly new. The City is concerned with stormwater flooding of newly paved road and is looking for alternatives to mitigate stormwater flooding. Offsite flows converge at this location.

The City staff went through the Request for Qualifications (RFQ) process for professional services and received eleven Statements of Qualifications (SOQs) from consulting firms. One of the SOQs was incomplete and non-responsive. A review panel was established to review the ten SOQs using the criteria and selection process specified in the published RFQ for the project. The review panel made their recommendation and selected Gannett Fleming, Inc. as the top ranked and most suitable firm to meet the project needs.

Under this contract, Gannett Fleming, Inc. will provide professional design services for the drainage study, plan, mitigation alternatives and preliminary design of selected alternative. Subject to availability of funding, Gannett Fleming, Inc. may be awarded with another contract to provide final design services for the selected alternative and services during construction. The final design will be processed through the City council as a separate Request for Council Action in the future along with the project construction authorization.

Funding for this project has been approved and adopted in the current budget. Funds to pay for the project have been budgeted in this year's project number 15022, account 520-21-214-130-8304-15022 for Cottonwood Lane & Arizola Rd Drainage.

City Clerk Miller read by title only Resolution No. 4962, accepting the proposal for professional services from Gannett Fleming, Inc. to provide Engineering Design Services; authorizing expenditure of public funds in an amount not to exceed \$45,000.00; and authorizing the execution of a contract.

Council Member Kortszen moved for passage of Resolution No. 4962. Council Member Fitzgibbons seconded the motion and the following roll call vote was recorded:

The main elements of the memorial site will include landscape areas, hardscape consisting of walkways, roadways and parking areas, lighting, flags and flagpoles as well as benches and picnic area. The memorial is designed to be constructed in at least three phases.

- Phase 1 should include a majority of the grading required for the site:
 - The Memorial Circle components (i.e. pavers, lighting), parking and landscape strip specifically servicing the memorial, pedestrian circulation to the memorial circle, underground electrical.
- Phase 2 will include the MIA/POW Open Amphitheater, additional pedestrian paths, and pedestrian walkways to the existing general parking areas, additional lighting.
- Phase 3 will include the picnic areas, additional pedestrian paths, along with additional lighting and audio/visual components.

The twenty (20) year lease will expire in 2035 and parties will have the option to renegotiate terms for renewal of the lease. Ongoing maintenance and upkeep of the site will be contracted by the PCVMF and private commercial maintenance.

PCVMF agrees to pay the City of Casa Grande the sum of \$1.00 for each year under this lease, or the total sum of \$20.00.

DISCUSSION

Community Services Director Schwind offered clarification with the contract provided in the council agenda packet as follows:

- **Item #5 Special Events** - The Foundation or the City or other users of the facility that may conduct a special event in the park or this specific park site, shall meet with the City's Special Event Committee; an internal process that will review the application submitted for the activity or event.
- **Item #20 Termination of the Lease** – There is no set timeline on the construction for the memorial. Should the City decide to terminate this agreement, a 180 day notice is provided within the lease agreement and there is no cost to the City if no construction has taken place. If over the course of time the City wants to relocate the memorial the terms of the agreement stipulate that the City will be responsible for the cost of the relocation.

In response to Mayor Pro Tempore Montoya, City Attorney Wallace conveyed that the language in Item #5 of the contract will change; however, the Ordinance for Council consideration is approving the City Manager to sign the lease agreement with the Pinal County Veterans Memorial Foundation.

Tom Bagnall of 67 N. Sunshine Boulevard, Casa Grande and Representative of the Pinal County Veterans Memorial Foundation offered a brief overview of their organization, the project plan and their ongoing fundraising events for the project.

Mayor and Council acknowledged a great partnership and the attractive addition into the community’s gateway.

Council Member Herman recognized the members and volunteers for their fundraising efforts to make this project happen.

Council Member Powell conveyed that he is proud that the Veterans Memorial will be located at Ed Hooper Park.

City Clerk Miller read by title only Ordinance No. 2944, approving the Lease Agreement between the City of Casa Grande and Pinal County Veteran’s Memorial Foundation and authorizing the execution of the agreement by the City Manager.

<u>AYES</u>	<u>ABSTAIN</u>	<u>NAYS</u>
Council Member Varela		
Council Member Fitzgibbons		
Council Member Herman		
Council Member Kortsen		
Council Member Powell		
Mayor Pro Tempore Montoya		
Mayor Jackson		

Mayor Jackson then declared Ordinance No. 2944 passed to a second reading.

L. <u>Public Meetings, Public Hearings, Open Record Review, and Closed Record Reviews:</u>	None
M. <u>Executive Session:</u>	None

N. Reports:

Council Member Fitzgibbons reported attending a well-attended organized Greater Casa Grande Chamber of Commerce Annual Dinner and the Main Street Annual Event.

Council Member Kortsen reported on the following:

- Looking forward to the City Council Retreat scheduled for February 10, 2016.
- In favor of Council conducting a short retreat and hopes to have more of them with specific topic discussion.
- Expressed appreciation to the citizen involvement in the community.

Mayor Pro Tempore Montoya reported the following:

- Attended the Unity March held on Friday, January 15, 2016 which had great student involvement.
- Requested for City Manager Thompson to provide an update on the tangerine flood control project (East side of Pinal Avenue on Ghost Ranch Road).

Council Member Powell reported on the following:

- Attended the successful Main Street Downtown event and participated in the announcement of the winner for the car show.
- Thanked Chris Vasquez, Interim Police Administrative Director for his work at the Police Department and the entire community.

Council Member Herman reported on the following:

- Participated along with Council Member Varela in the City's Capital Improvement Project (CIP) Committee meeting.
- Shared a brief overview of the CIP process this year and Thanked City Staff for their work.
- Announced that the Casa Grande Union High School Cheerleaders (Varsity Squad) will be going to the State Competition on Saturday, January 23, 2016.
- Wished good luck to the AZ Cardinal Football Team.
- Announced that the Casa Grande Youth Commission met and they are focused on their goals.

Council Member Varela reported on the following:

- Participated along with Council Member Herman in the City’s Capital Improvement Project (CIP) Committee meeting and shared the review process.
- Attended the successful Main Street Downtown event and was amazed with how many different people attended and how they appreciate the event.
- Thanked Chris Vasquez for the work he has done in the past and wished him luck in the future.

Mayor Jackson reported the following:

- Congratulated the Greater Casa Grande Chamber of Commerce award recipients (David Fitzgibbons – Hall of Fame, Coleen Becthel and Travis Robinette – Business Leaders and Monica Kenny – Community Service Award).
- Attended along with Mayor Pro Tempore Montoya and Council Member Fitzgibbons the welcome-breakfast for the AmeriCorps group of volunteers.
- Attended the Joint Planning Advisory Committee (JPAC) meeting and offered a brief update on a presentation from the State of Utah road funding problem (State Road Plan).
- Recognized that the meeting tonight is a “feel good meeting” having great youth and good community volunteers.

O. Adjournment:

There being no further business at this time, the meeting was adjourned at approximately 8:15 p.m.

Robert M. Jackson
/s/Robert M. Jackson
Mayor

ATTEST:

Remilie S. Miller
/s/Remilie S. Miller, MMC
City Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the City Council of Casa Grande, Arizona held on the 19th day of January 2016. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 1st day of February, 2016

Remilie S. Miller

/s/Remilie S. Miller, MMC

City Clerk