



## HOME OCCUPATION PERMIT APPLICATION

### Applicant:

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ E-mail Address \_\_\_\_\_

Description and name of the business: \_\_\_\_\_

Hours of operation: \_\_\_\_\_

Description of any deliveries: \_\_\_\_\_

Description of any vehicles or equipment to be stored at the home: \_\_\_\_\_

Description of customer/client visits: \_\_\_\_\_

Description of the area of the property to be used in conjunction with the home occupation:  
\_\_\_\_\_

**The Home Occupation Permit allows for the operation of certain limited types of commercial or professional activities as an accessory use in conjunction with a single-family and multi-family dwelling unit, provided that such activities are of a limited nature which will have no adverse effect on the neighborhood.**

**Prior to start up of any home occupation, a Home Occupation Permit shall be obtained from the Development Center. The Home Occupation Permit may only be granted upon finding that all the following conditions, as set forth in Chapter 17.60 of the Casa Grande Zoning Code are met:**

- 1) Shall be conducted solely by resident occupants in their residence;
- 2) No more than one room or twenty-five (25%) percent of the gross area of one floor of said residence, whichever is less, shall be used for such purpose. Use of accessory buildings or garages for these purposes is prohibited;
- 3) No use shall require internal or external alteration or involve construction features or the use of electrical or mechanical equipment that would change the fire or occupancy rating of the structure;
- 4) Shall not cause an increase in the use of any one or more utilities (water, sewer, garbage, etc.) so that the combined total use for dwelling and home occupation purposes exceeds the average for residences in the neighborhood;
- 5) There shall be no outside storage of any kind related to the home occupation;
- 6) The use may increase vehicular traffic flow and parking by no more than one additional vehicle at a time;
- 7) Shall not create noise, dust, vibration, smell, glare, electrical interference, fire hazard, or any other hazard or nuisance to any greater or more frequent extent than that usually experienced in an average residential occupancy in the district in question under normal circumstances where in no home occupation exists;
- 8) No home occupation shall be allowed to post any advertising or sign on the premises that is visible from off the property.

**Fee:**

An application fee of \$25 shall accompany each Home Occupation Permit application.

**Prohibited Uses:**

The following uses shall not be permitted as home occupations: auto repair; barber shop; carpentry work; dance instruction; dental offices; medical offices; painting of vehicles; photo developing; photo studios; private schools with organized classes; radio repair; television repair; upholstery.

**Applicant Acknowledgement:**

I have read the above provisions of the Casa Grande Zoning Code governing home occupations and certify that my request complies with all of the requirements set forth in said codes. I understand issuance of a Home Occupation Permit does not exempt me from complying with any other Federal, State, or local requirement, and is issued subject to such compliance. A City of Casa Grande Business License shall be obtained upon permit issuance as applicable.

Violation of any of the conditions of this permit shall constitute a violation of the Zoning Ordinance, and may result in termination of the Home Occupation Permit. Complaints by citizens or residents in the surrounding area shall be cause for termination of the Home Occupation Permit.

I agree that City of Casa Grande staff may enter upon the subject property at any reasonable time to conduct a site inspection, which may include taking photographs.

\_\_\_\_\_  
Signature of Applicant:

\_\_\_\_\_  
Date of Application:

**CITY INTAKE:**

Date Logged In: \_\_\_\_\_ Intake Staff: \_\_\_\_\_

Fee Receipt # \_\_\_\_\_ Assigned Planner: \_\_\_\_\_

**CITY REVIEW:**

Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

**Conditions of Approval or Reasons for Denial:**

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\_\_\_\_\_  
Signature of City Staff

\_\_\_\_\_  
Date of Application Decision